

Undergraduate Council Minutes
2:00 p.m., February 13, 2025
Zoom <https://mercero.zoom.us/j/94517076020> (recorded)
Meeting ID: 99266544142

Welcome and Attendance:

CLAS:	Achim Kopp, Amy Nichols-Belo	Registrar:	Alba Rodriguez, Brenda Phillips, April Cantrell, Holly Arnold, Lori Powell, Diana Hill
Business:	Brett Matherne	Institutional Effectiveness:	Troy Nash, Kevin Gwaltney, Troy Shaw
Engineering:	Stephen Hill, Robert Gill	Office of Global Engagement:	Felix Jelen
Education:	Adam Keath, Sharon Augustine	Academic & Advising:	Dana Horsford
Music:	Nathan Myrick	Program Configuration:	Paul McCord
Nursing:	Maura Schlairet	Distance Learning:	
Professional Advancement:	Gail Johnson, Jason Holloway, Arla Bernstein, Awatef Ben Ramadan, Feng Liu, Wesley Barker, Dina Schwam	Financial Planning:	Emmilee Mitchell, Maria Hammett
Health Professions:	Nannette Turner, Suzie Madden	Bursar:	Jessica Ellison, Allison Slaughter
Pharmacy:	Candace Barnett, Reid Proctor	Athletics:	Delaney Ryan
Libraries:	Gretchen Smith	Provost Office:	Kelly Reffitt, Lisa Snow

Approval of Minutes:

Minutes from Undergraduate Council October 17, 2024 were approved as written.

Points of Information

College of Education: Sharon Augustine

Updated terminology from conditional enrollment to alternative enrollment for financial purposes.

College of Liberal Arts & Sciences: Achim Kopp

Added Transfer Credit to CLAS from EGR. Reference page 138 of Macon catalog.

Undergraduate Council Curriculum Proposals Summary February 13, 2025

Unit	Submitted by	Degree/Program	Type of Change	Catalog Impacted	Description of Change	
NUR	Maura Schlairet	BSN, ASBN, RN-BSN	Program Changes	MCN and ATL as indicated	<u>PROGRAM CHANGES</u> <ol style="list-style-type: none"> 1. Remove resume requirement from traditional BSN application (both MCN and ATL catalogs). 2. Revise language for ABSN and RN-BSN re-enrollment requirements (see catalog language; ATL catalog only). 	<u>Approved</u>
EGR	Robby Gill	Environmental and Civil EGR	Course Changes	MCN	<u>COURSE CHANGES</u> <ol style="list-style-type: none"> 1. Change prerequisite in ECV 412 to Junior Standing. 2. Change prerequisites for ECV 487 as listed on addendum. 	<u>Approved</u>
EGR	Robby Gill	EGR General	Course Changes	MCN	<u>COURSE CHANGES</u> <ol style="list-style-type: none"> 1. EGR 244: Revise course name to Electric Circuit Analysis I. 2. EGR 245: Revise course name to Electric Circuit Analysis II. Remove co-requisite of EGR 246L. 3. EGR 386: Revise course name to Control Systems Engineering. Remove co-requisites of 	All EGR approved together

					EGR 236 and EGR 245. Add prerequisite of EGR 244. 4. EGR 410: Change prerequisite to Junior Standing.	
EGR	Robby Gill	Technical Communications	Program Change Course Change	MCN	<u>PROGRAM CHANGE</u> Add elective course to TCO program. <u>COURSE CHANGE</u> Add TCO 240 AI Content and Design (3 credit hours).	
MUS	Nate Myrick	Music Production NEW	Program Change	MCN	<u>PROGRAM CHANGE</u> Add new Bachelor of Music in Production program. 125 credit hours; includes 9 credit hours from BUS.	<u>Approved</u> All MUS approved together
MUS	Nate Myrick	Sacred Music	Program Changes	MCN	<u>PROGRAM CHANGES</u> Add two new courses as electives in Sacred Music concentration. <u>COURSE CHANGES</u> 1. Add MUS 280 Music Festivals and Fieldwork (1-3 variable credit) 2. Add MUS 345 Music and Peacebuilding (3 credit hours)	
MUS	Nate Myrick	Musicology	Course Changes	MCN	<u>COURSE CHANGES</u> 1. Change MUS 201 to 301 Musicology I (same name). 2. Change MUS 202 to 302 Musicology II (same name).	
CHP	Nannette Turner/Suzi Madden	PT, PA, Clinical Psy, and Athletic Training	Program Changes	MCN	<u>PROGRAM CHANGES</u> Add special consideration for Macon undergraduates in PA (Master of Medical Science), PT (Doctor of PT), Clinical Psy (Doctor of Psy), and AT (Master of AT) programs.	<u>Approved</u>
EDU	Adam Keath	Elementary/Spec Ed	Course Changes	ATL and RAC	<u>COURSE CHANGES</u>	<u>Approved</u>

					<p>Change the sequence and frequencies of EDUC 450 and EDUC 451:</p> <ul style="list-style-type: none"> • Add EDUC 451 as prerequisite for EDUC 450. • Change the frequency to every fall for EDUC 450. • Remove the EDUC 450 prerequisite for EDUC 451. • Change the frequency to every spring for EDUC 451. 	
CLAS	Amy Nichols-Belo	Chemistry	Program Changes	MCN	<p><u>PROGRAM CHANGES</u></p> <ol style="list-style-type: none"> 1. Replace CHM 371-372 in CHM major with CHM 370 + CHM 470. 2. Delete CHM 115 from CHM major and CHM minor. 3. Add CHM 405 as option for CHM major. 4. Change course title and number as listed below. 5. Changes result in an increase in the major from 53 to 54 credit hours. 6. Revise description of CHM minor. Increasing credit hours from 15 to 18 for minor. 7. Change departmental honors description in CHM section of catalog. <p><u>COURSE CHANGES</u></p> <ol style="list-style-type: none"> 1. Add: CHM 370. Integrated Chemistry Methods and Practice CHM 405. Chemical Enterprise CHM 470. Chemistry Capstone 2. Delete: CHM 115. Advanced General Chemistry CHM 371. Problems in Chemistry I CHM 372. Problems in Chemistry II 	<p><u>Approved</u></p> <p>Chemistry & Chemical Commerce approved together</p>

					3. Revise CHM 221. Organic Chemistry I (change course description) CHM 241. Quantitative Analysis to CHM 241. Analytical Chemistry (change course title only) CHM 222. Organic Chemistry II to CHM 321. Organic Chemistry II (change course number and description) CHM 281/281L. Special Topic in Chemistry (clarify pre-reqs) CHM 341. Instrumental analysis (clarify pre-reqs)	
CLAS	Amy Nichols-Belo	Chemical Commerce	Program Changes	MCN	<u>PROGRAM CHANGES</u> 1. Revise program description. Delete all six major content boxes and replace with single major content. 2. Add CHM 405 as new capstone course. 3. Exchange Organic Chemistry II (now CHM 321) requirement for Chemical Enterprise (CHM 405) requirement 4. Add Organic Chemistry II on the list of available upper-level specialization courses. 5. Revise BUS foundational lower-level courses. 6. Revise BUS specialization upper-level courses.	
CLAS	Amy Nichols-Belo	Theatre	Program Change	MCN	<u>PROGRAM CHANGE</u> Revise program description to include additional details.	<u>Approved</u>
CLAS	Amy Nichols-Belo	BA and BS. Psychology	Program Change Course Change	MCN	<u>PROGRAM CHANGE</u> Add new course PSY 435 as a seminar option for BA and BS degree programs. <u>COURSE CHANGE</u> Add PSY 435 Psychological Issues in the Workplace (3 credit hours).	<u>Approved</u>

CLAS	Amy Nichols-Belo	Mercer Medical Scholars	Program Change	MCN	<p><u>PROGRAM CHANGE</u> Add accelerated special consideration for Medicine. Add a new degree program, BS Biomedical Sciences. Does not require new SLOs and assessment – uses existing biology and BMB programs.</p> <p>*Registrar – add Medicine to list of acc special consideration in catalogs.</p>	<u>Approved</u>
CLAS	Amy Nichols-Belo	BA and BS Physics	Program Change	MCN	<p><u>PROGRAM CHANGE</u> Delete SLO 6 on written communication.</p> <p><u>COURSE CHANGE</u> Revise course description for PHY 460 Research in Physics.</p>	<u>Approved</u>
CLAS	Amy Nichols-Belo	Journalism and Media & Film Studies	Program Changes	MCN	<p><u>PROGRAM CHANGES</u></p> <ol style="list-style-type: none"> 1. Revise program descriptions for Dept of JMS and the Media Studies program. 2. Add JMS 260 as an elective for journalism minors. 3. Change requirement for Media Studies: Major: no more than 6 credit hours in the 15-hour elective block can be JMS courses. Minor: no more than 3 of the 9 elective credit hours can be JMS. <p><u>COURSE CHANGES</u></p> <ol style="list-style-type: none"> 1. Remove prerequisite for JMS 150. 2. Add JMS 150 or instructor permission as prerequisite for JMS 290. 	<u>Approved</u>
CLAS	Amy Nichols-Belo	Integrated Studies	Course Change	MCN	<p><u>COURSE CHANGE</u> Revise course description for INT 301. Students participating in Mercer on Mission may take INT 301 a second time for credit as part of their MOM experience IF the course topic is different from their first INT 301.</p>	<u>Approved</u>

CLAS	Amy Nichols-Belo	Physical Education and Health	Course Changes	MCN	<u>COURSE CHANGES</u> Relocate PED courses from CLAS to Tift College of Education.	<u>Approved</u>
CLAS	Amy Nichols-Belo	Art and Design	Course Changes	MCN	<u>COURSE CHANGES</u> 1. Revise course descriptions for: <ul style="list-style-type: none"> • ART 224 Sculpture • ART 117 Fundamentals of 3-D Design • ART 223 Ceramics • ART 323 Intermediate Ceramics 2. Revise frequency for ART 223 Ceramics to every semester.	<u>Approved</u>
CLAS	Amy Nichols-Belo	Computer Science	Course Changes	MCN	<u>COURSE CHANGES</u> 1. Add these courses: <ul style="list-style-type: none"> • CSC 286 Introduction to the Global Impact of STEAM Education • CSC/CYS/IST 486 Global Impact of STEAM Education 2. Revise course descriptions for these courses: <ul style="list-style-type: none"> • CSC 245 Data Structures • CSC 322 Computer Organization and Assembly Language • CSC 325 Application Dev and Deployment • CSC 340 Intro to the Theory of Computing • CSC 460 Software Eng I • CSC 481 Software Eng II Credit hours may be 67 or 68.	<u>Approved</u>
CLAS	Amy Nichols-Belo	Mathematics	Course Changes	MCN	<u>COURSE CHANGES</u> 1. Renumber MAT 095 as MAT 101 Intermediate Algebra with a slightly changed course description	<u>Approved</u>

					<ol style="list-style-type: none"> 2. MAT 131, MAT 133, and CSC 204: prerequisite changes to include MAT 101 instead of MAT 095. 3. MAT 350: change the prerequisite from MAT 340 to MAT 225 or 260 or consent of instructor. 4. Change the frequency of the following 300-level course offerings: <ol style="list-style-type: none"> a. MAT 326: from every four years to every three years b. MAT 360: from every four years to every three years c. MAT 380: from every two years to every three years 	
CLAS	Amy Nichols-Belo	Computational Science	Program Changes	MCN	<p><u>PROGRAM CHANGES</u> Add existing course (STA 310) and revise a course number (STA 340 to 440) in the statistics electives for the major.</p>	<u>Approved</u>
COPA	Jason Holloway	Communication	Program Changes Course Change	ATL and RAC	<p><u>PROGRAM CHANGES</u></p> <ol style="list-style-type: none"> 1. Change program name from “Communication” to “Strategic Communication.” 2. Reduce credit hours for major from 39 to 33 hours. 3. Reduce number of core courses/credit hours (27 to 21 credit hours). 4. Eliminate three concentrations. 5. Add required credit hours for Communication electives (12 hours). 6. Include optional, embedded certificate in crisis communication. 7. Include optional, embedded certificate in digital communication. 8. Add course- COMM 344 Crisis Communication. <p><u>COURSE CHANGE</u></p>	<u>Approved</u>

					Add COMM 344 Crisis Communication: Theory and Cases (3 credit hours).	
COPA	Jason Holloway	Human Services	Program Changes	ATL and RAC	<u>PROGRAM CHANGE</u> Revise and add SLOs.	<u>Approved</u>
COPA	Jason Holloway	Information Technology and Informatics	Program Changes Note to add Course Changes	ATL and RAC	<u>PROGRAM CHANGES</u> <ol style="list-style-type: none"> 1. Increase core credit hours from 30 to 36 credit hours. 2. Delete INFM 331. 3. Add existing INFM 210 Introduction to Programming Concepts (3 credit hours). 4. Add existing INFM 313 Database Design and Data Processing (3 credit hours). 5. Move INFM 475 Technology Internship from elective status to required. 6. Remove cognate area of program. 7. Change cognate of 15 credit hours to technology electives of 9 credit hrs. 	<u>Approved</u>

New Business – Kelly Reffitt

Policy revisions were shared via canvas to review. Policies will be brought to the next undergraduate council meeting in March for a vote. All policies are in the process of shifting to a new template.

Revised Final Examination Policy

This policy applies to all courses administered for grades. Share with your colleagues and provide feed-back to Reffitt. The Undergraduate Council will vote on policy during next meeting, March 20, 2025.

Revised Academic Certificate Policy

This policy applies to the curricular and academic review of credit-bearing certificate programs. Certificates will be reviewed every five years. Share with your units and provide feedback.

Repeating Prerequisite Course Policy

This new policy explains the requirements for repeating a prerequisite course and applies to all undergraduate students at Mercer University. Individual schools and colleges may impose stricter guidelines regarding repeated prerequisite course taken on a transient basis.

Adjournment: 4:04 PM