

Undergraduate Council Minutes

February 15, 2024

Zoom <https://mercer.zoom.us/j/94151855746> (recorded)

Welcome and Attendance:

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| CLAS: | Achim Kopp, Katie Northcutt | Registrar: | Alba Rodriguez, Diana Hill, Brenda Phillips, April Cantrell, Holly Arnold |
| Business: | Tammy Crutchfield | Institutional Effectiveness: | Kevin Gwaltney, Troy Shaw, Troy Nash |
| Engineering: | Stephen Hill, Joanna Thomas | Global Engagement: | Felix Jelen |
| Education: | Jeffrey Keese, Loleta Sartin, Susie Morrissey, Adam Keath, Flavio Campos | Academic & Advising: | Grace Day |
| Music: | Nathan Myrick | Program Configuration: | Paul McCord |
| Nursing: | Tabatha Anderson | Distance Learning: | Susan Codone |
| Professional Advancement: | Gail Johnson, Tyler Wilkinson | Financial Planning: | Emmilee Mitchell, Maria Hammett |
| Health Professions: | Nannette Turner | Bursar: | Jessica Ellison, David Fulmer |
| Pharmacy: | Reid Proctor | Athletics: | Delaney Ryan |
| Libraries: | Gretchen Smith | Provost Office: | Kelly Reffitt, Lisa Snow |

Approval of Minutes:

Minutes from Undergraduate Council October 19, 2023 were approved as written.

Old Business:

Special Topics Course Policy - Refitt

Policy was discussed during October 2023 undergraduate council meeting and brought back for vote today. Highlighted revisions were made by the program configuration team for clarification only. The policy was approved by graduate council last week.

Action: Approved

POI Music – Myrick

MUS 478 has been corrected to 477.

Undergraduate Council Curriculum Proposals

| Unit | Submitted by | Degree | Type of Change | Catalog Impacted | Description of Change | Action |
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| CLAS | Katie Northcutt | BA and BS Mathematics; minor; certificate in Actuarial Science | Program Change | MCN | <u>PROGRAM CHANGE:</u> Change the name of the department from the Department of Mathematics to the Department of Mathematics and Statistics. | Approved |
| CLAS | Katie Northcutt | BA Statistics | Course Change | MCN | <u>COURSE CHANGE:</u> Change the credit hours for STA 495 Research in Statistics from 3 hours to 1-3 hours. | |
| CLAS | Katie Northcutt | BA and BS Cybersecurity | Program Changes Course Changes | MCN | <u>PROGRAM CHANGES:</u> <ol style="list-style-type: none"> 1. Move CYS 421 Cyber-Crime Investigation and Digital Forensics from elective to required. The total hours required for the degree remain the same; required hours increase from 24 to 27 hours, and elective hours decrease from 21 to 18 hours. 2. Remove the second paragraph in the introduction about a specialization related to Secure Software Development or Cybersecurity Operations. 3. Add new course CYS 398 Internship in Cybersecurity. <u>COURSE CHANGES:</u> <ol style="list-style-type: none"> 1. Change CYS 421 to a required class, not an elective. 2. Add the new course CYS 398 Internship in Cybersecurity (3 hours) as elective for BS and BA. 3. Change the prerequisites for CYS 421, 422, 423, and 425. New prerequisites for all four cyber courses are CYS 223, IST 221, and IST 222. Moved to the March meeting: Add the new course CYS 285 Introduction to Cybersecurity Research. | Approved |
| CLAS | Katie Northcutt | BA and BS Information Science and Technology | Program Changes Course Changes | MCN | <u>PROGRAM CHANGES:</u> <ol style="list-style-type: none"> 1. Reduce BS degree from 44 semester credit hours to 42 semester credit hours. 2. Reduce the BA degree from 35 semester credit hours to 33 semester credit hours. 3. Increase the minor from 15 to 16 credit hours. | Approved |

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| | | | | | <p>4. Add 3 more free elective hours to the IST minor to keep the hours above the minimum.</p> <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Remove the “Subtitle” requirement from IST 301. 2. Revise the prerequisite to IST 126 and junior/senior standing. 3. Reduce the number of times IST majors take IST 301 from 4 to 2. 4. Reduce the number of times IST minors take IST 301 from 3 to 1. | |
| CLAS | Katie Northcutt | Media and Film Studies Program - Film Studies minor | <p>Program Change</p> <p>Course Change</p> | MCN | <p><u>PROGRAM CHANGE:</u> Add MFS 372 to the list of available courses for the Film Studies minor. The number of credit hours remains the same for the minor.</p> <p><u>COURSE CHANGE:</u> Add MFS 372 Screenwriting to the list of available courses for the Film Studies minor. MFS 372 is cross listed with CRW 372.</p> | Approved |
| CLAS | Katie Northcutt | BA and BS Psychology | <p>Program Changes</p> <p>Course Changes</p> | MCN | <p><u>PROGRAM CHANGES:</u></p> <ol style="list-style-type: none"> 1. Change the name of PSY 256 to Psychology and Law. 2. Add new course PSY 335 Applied Industrial Psychology Lab as elective option for the psychology major. <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Change the name of PSY 256 Forensic Psychology to Psychology and Law. 2. Delete PSY 150 The Psychology Major and Career (previously deleted from minor). 3. Add new course PSY 335 Applied Industrial Psychology Lab as elective option for the psychology major. | Approved |
| CLAS | Katie Northcutt | BS Biochemistry and Molecular Biology | <p>Program Change</p> <p>Course Changes</p> | MCN | <p><u>PROGRAM CHANGES:</u></p> <ol style="list-style-type: none"> 1. Add BMB 490 and 490L Advanced Topics in Biochemistry and Molecular Biology to the list of approved classes for the BMB Specialization block. BMB 490L appears in the laboratory list and BMB 490 appears in the non-laboratory list. 2. Update the language about earning honors in the BMB program to use the new BMB 499 research course in place of the CHM and BIO 400-level research courses. <p><u>COURSE CHANGES:</u></p> | Approved |

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| | | | | | <ol style="list-style-type: none"> 1. Change prerequisites for BMB 465 and 467 as listed. 2. Add new courses BMB 299 Research in BMB; BMB 398 Internship in BMB; BMB 490 and 490L Advanced Topics in BMB; and BMB 499 Independent Research in BMB | |
| CLAS | Katie Northcutt | <p>University Honors Program</p> <p>*Submit proposals for future course deletions during the appropriate academic year, according to the teach-out plan.</p> | <p>Program Change</p> <p>Course Changes</p> | MCN | <p><u>PROGRAM CHANGE:</u> Consolidate the previous system of tracks and college-specific honors programs into a four-year developmental sequence. CLAS will teach all courses. Teach-out plan is available in all units. SLOs will change. Engineering has an existing four-year honors program that will not be affected by this proposal.</p> <p>NOTE: If approved, CHP, BUS, Music, Tift, and Nursing will need to revise their catalog sections to reflect this change.</p> <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Delete HON 110, 198, and 332 for the 2024-25 academic year. 2. Add courses HON 114, 200, 300, and 400, 411 – 415. 3. Revise HON 115 title to Engaged Learning Programs. 4. Revise prerequisite and course description for HON 305. | Approved |
| CLAS | Katie Northcutt | BFA (leading to changes in BA Art, Art History, and Graphic design and Art minor) | <p>Program Changes</p> <p>Course Changes</p> | MCN | <p><u>PROGRAM CHANGES:</u></p> <ol style="list-style-type: none"> 1. Reduce credit hours from 75 to 66. 2. Create a program structure that requires 9 credit hours of foundational studio art courses, 9 credit hours of art history, 27 credit hours of studio art electives, an internship/practicum (3 hours), and an 18-credit hour capstone sequence. 3. Revise BFA SLOs to be distinctive from BA. 4. Revise the program structure in BA in Art, Art History, and Graphic Design and the Art minor based on changes in the BFA program (see changes in addendum). 5. Revise the Art minor from 15 to 18 credit hours. 6. Add ART 222 as an Art History option for Graphic Design majors. 7. Delete Art 485 Senior Exhibition Seminar in current BA Art - Art History Emphasis. 8. Delete five courses (listed below). 9. Revise 10 courses (see below). 10. Add WGS 220 and THR 235 to the Studio Art concentration. 11. Add 4 new courses (see list below). <p><u>COURSE CHANGES:</u></p> | Approved |

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| | | | | | <ul style="list-style-type: none"> • Change name of REL 305 to Hebrew Prophets (from Old Testament Prophets). • Change name of REL 170 to Abrahamic Religions (from Beginning with Abraham). • Change name of REL 356 to Asian Religions (from Eastern Religions) and update course description. • Change REL 380 Biblical Hebrew from 4 hours to 3 hours and update course description. | |
| EDU | Jeffrey Keese | BSED Health and Physical Education | Program Change Course Changes | MCN | <p><u>PROGRAM CHANGE:</u> Add the BSED in Health and Physical Education – CIP code 13.1314. 120 credit hours. Licensure information is included.</p> <p><u>COURSE CHANGES:</u> Add these courses: PETE 200 Introduction to Teaching Physical Education PETE 249 Adventure and Outdoor Recreation Education PETE 256 Methods of Teaching Dance and Gymnastics PETE 288 Teaching Individual and Dual Sports I PETE 289 Teaching Invasion Sports II HETE 333 Sexual Health HETE 341 Risky Behaviors PETE 345 Kinesiology and Efficiency of Human Movement PETE 346 Teaching Fitness-Based Physical Education PETE 385 Adapted Physical Education PETE 405 Professionalism and Advocacy in Physical Education PETE 406 Elementary PE Teaching Methods PETE 407 Secondary Health and PE Teaching Methods</p> | <p>Table until March Meeting</p> <p>Tift and CHP will discuss further.</p> |
| EDU | Jeffrey Keese | BSED Secondary Ed | Course Changes | MCN | <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Change frequency of EDUC 441 from fall to spring. 2. Revise the course description for EDUC 487. | Approved |
| EDU | Jeffrey Keese | BSED Early Learning and Dev | Course Changes | ATL and RAC | <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Remove “Pre” from “Pre-Practicum” in ELAD 487 and 488. 2. Remove prerequisite of ELAD 310 from ELAD 403, remove prerequisites of ELAD 300 and ELAD 310 from ELAD 410, and remove prerequisite of ELAD 300 from ELAD 420 | Approved |
| MUS | Nathan Myrick | BA Music | Program Changes | MCN | <p><u>PROGRAM CHANGES:</u></p> | Approved |

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| | | | | | <ol style="list-style-type: none"> 1. Reduce core requirements from 52 credit hours to 40 credit hours. 2. Regroup courses into concentrations. 3. Revise SLOs. | |
| MUS | Nathan Myrick | BM Performance | Program Change | MCN | <u>PROGRAM CHANGES:</u> Revise SLOs. | Approved |
| MUS | Nathan Myrick | BME | Program Change | MCN | <u>PROGRAM CHANGE:</u> Revise SLOs. | |
| MUS | Nathan Myrick | BA Music in Organ Performance | Program Change Course Changes | MCN | <u>PROGRAM CHANGE:</u> Increase the number of credits required for organ majors in organ history and literature from 3 to 4 by adding the new course MUS 323. The total number of credits for the Bachelor of Music in Organ Performance degree will not change, but the number of required music electives is reduced from 8 to 7. <u>COURSE CHANGES:</u> <ol style="list-style-type: none"> 1. Add MUS 323 Organ History and Literature II. 2. Revise the course description for MUS 313 Organ History and Literature I. | Approved |
| MUS | Nathan Myrick | Minor in Sacred Music Certificate in Sacred Music | Program Changes Course Changes | MCN | <u>PROGRAM CHANGE:</u> <ol style="list-style-type: none"> 1. Add a minor in Sacred Music with 18 credit hours (see list of courses on addendum). 2. Add a certificate in Sacred Music for music majors. 8 credit hours – MUS 203, 320, 331. <u>COURSE CHANGES:</u> <ol style="list-style-type: none"> 1. Add new courses: MUSC 203 Introduction to Music and Religion and MUS 333 Music Theology. 2. Change course titles, descriptions, prereqs, and frequencies for MUS 320, MUS 331, and MUS 332. | Approved with friendly reminder to change MUS 320 to Music & Worship; update typo in Minor to reflect 18 credit hours |
| EGR | Stephen Hill | Technical Communication | Program Change | MCN | <u>PROGRAM CHANGE:</u> Eliminate required professional tracks in the Technical Communication major and replace with a required minor. | Approved |

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| EGR | Stephen Hill | User Experience (UX) Research and Design | Program Change Course Changes | MCN | <p><u>PROGRAM CHANGE:</u> Add a minor in User Experience (UX) Research and Design comprised of 15 credit hours.</p> <p><u>COURSE CHANGES:</u> 1. Add the following new courses: TCO 364 User Experience (UX) Research and Design TCO 463 Prototyping and Design Thinking TCO 464 Accessibility and User Experience (Faculty roster appears at the end of the syllabi.)</p> <p>2. Revise TCO 361: change prereqs to TCO 220 or 330 or permission of instructor; change frequency to every two years.</p> | Approved |
| EGR | Stephen Hill | Mechatronics | Program Changes | MCN | <p><u>PROGRAM CHANGE:</u> Add a minor in Mechatronics comprised of 17 credit hours. EGR students must complete core engineering classes of Programming (EGR 126 or CSC 204), Statics (EGR 232), Dynamics (EGR 236), and Circuits (EGR 244) as prerequisites.</p> | Approved |
| EGR | Stephen Hill | Engineering for Development (E4D) Minor | Program Change | MCN | <p><u>PROGRAM CHANGE:</u> Update catalog description to align with minor requirements.</p> | Approved |
| EGR | Stephen Hill | BSE Biomedical Engineering | Course Changes | MCN | <p><u>COURSE CHANGES:</u> 1. Change the credit hours in BME 288 from 1 to 2 credit hours. 2. Revise the course description for BME 288. 3. Delete BME Biomedical Materials. 4. Revise the course number for BME 413 Advanced Biomechanics to 412. Offer BME 412 every spring. 5. For BME, revise the course description to remove all software names. NOTE: Course frequency will remain as Occasionally. 6. Revise the course description for BME 445L Senior Biomedical Engineering Laboratory.</p> | Approved |
| CHP | Nanette Turner | BS Public Health | Program Changes Course Changes | MCN | <p><u>PROGRAM CHANGES:</u> Add 3 new courses as electives (listed below).</p> <p><u>COURSE CHANGES:</u> Add new courses as electives: PBH 306 Natural History of Disease: A Public Health Perspective; PBH 406 Community and Public Health Nutrition; and PBH 409 Climate Change and Health.</p> | Approved |

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| NUR | Maura Schlairet | BSN | Program Changes Course Changes | MCN and ATL | <p><u>PROGRAM CHANGES:</u> Add NUR 308 as an elective and delete NUR 309 and 311 as electives in the BSN traditional track.</p> <p><u>COURSE CHANGES:</u> 1. Add NUR 308 Strategies for Success in Nursing as elective. 2. Delete NUR 309 and NUR 311.</p> | Approved |
| NUR | Maura Schlairet | BSN RN-BSN Degree Completion Track | Course Changes | ATL | <p><u>COURSE CHANGES:</u> Revise course descriptions and/or course titles and/or SLOs for the following:</p> <p>NURN 301: Nurse as a Scholar I NURN 302: Human Pathophysiology and Pharmacological Principles NURN 303: Professional Identity in Nursing NURN 304: Nursing Concepts & Theories in Health and Illness NURN 305: Health Assessment NURN 306: Health Policy for Professional Nursing Practice NURN 401: Leadership in Nursing NURN 402: Leadership in Nursing Practicum NURN 403: Population and Global Health NURN 404: Population and Global Health Practicum NURN 405: Methods & Critical Appraisal for Evidence Based Practice NURN 406: Informatics for Quality and Safety NURN 410: Nurse as a Scholar II</p> | Approved |
| BUS | Tammy Crutchfield | BBA | Program Changes Course Changes | MCN | <p><u>PROGRAM CHANGE:</u> Add four electives to the BBA as noted below.</p> <p><u>COURSE CHANGES:</u> Add the following new courses: ACC 422. Internal Audit ECN 347: Economic Development FIN 474: Financial Service Licensing MGT 325: Social Business</p> | Approved |

- Next meeting, Mar 21; Submissions due Mar 11
- Reminder to discuss SLO plans with Troy Nash, Institutional Effectiveness.

Adjournment: 3:40 PM