Graduate Council Meeting Minutes
2:00 PM, 08 February 2024

Join Zoom Meeting:
https://mercer.zoom.us/j/94130447364?pwd=d0Fvbjl0blBSUVpVNy8xcXgrYlVjQT09
Meeting ID: 941 3044 7364
Passcode: 502910

Welcome and Attendance:

Business:	Brett Matherne	**Libraries:**	
Education:	Jeffrey Keese, Loleta Sartin	**International Programs:**	Felix Jelen
Engineering:	Sinjae Hyun, Donald Ekong	**Program Configuration Team:**	Paul McCord
Health Professions:	Nannette Turner	**Institutional Effectiveness:**	Kevin Gwaltney, Troy Nash
Law:	Karen Sneddon, Steve Johnson, Ishaq Kundawla	**Institutional Research:**	Troy Shaw
Medicine:	Brad Lian, Manish Mishra	**Registrar:**	Alba Rodriguez, April Cantrell, Diana Hill, Holly Arnold, Brenda Phillips
Music:	Rich Kosowski	**Bursar:**	David Fulmer
Nursing:	Lanell Bellury, Humberto Reinoso, Daphnee Stewart	**Financial Planning:**	Maria Hammett, Emmilee Mitchell
Pharmacy:	Susan Miller, Phil Bowen	**Distance Learning:**	Susan Codone
Professional Advancement:	Tyler Wilkinson, Colleen Stapleton	**Provost Office:**	Keith Howard, Lisa Snow
Theology:	Karen Massey, Heidi Miller		

Approval of Minutes:

Graduate Council Meeting, 12 October 2023

Action: Approved

LAW – Ishaq Kundawala & Steve Johnson

Program	Type Change	Notes	Action
J.D.	New Program	Embedded Public Service Certificate	Approved

CPV – Tyler Wilkinson & Colleen Stapleton

Program	Type Change	Notes	Action
M.S. Health Informatics	Program Change	Add elective courses to the program of study	Approved
COUN	Course Change	Revise two classes	Approved
M.S. Clinical Mental Health Counseling	Program Change Course Change	Remove GRE requirement, add rating form to admissions references, add and revises courses	Approved
M.S. School Counseling	Program Change Course Change	Remove GRE requirement, add rating form to admissions references, add and revises courses	Approved
M.S. in Clinical Rehabilitation Counseling	Program Change	Remove GRE requirement, add rating form to admissions references	Approved

EDU – Jeff Keese & Loleta Sartin

Program	Type Change	Notes	Action
EMAT	Course Change	Revise two classes	Approved
Ed.S. Teacher Leadership in Computer Science	Termination	Terminate the Ed.S. in Teacher Leadership in Computer Science Program	Approved
M.S. in Instructional Design and Technology	New Program	New online, 30-CH degree program, add 10 new courses	Approved

EGR – Sinjae Hyun & Steven Hill

Program	Type Change	Notes	Action
EGR	M.S.E Biomedical Engineering	Revise program requirements to restrict elective courses to engineering and engineering management	Approved

MUS – Richard Kosowski & Nathan Myrick

Program	Type Change	Notes	Action
MUS	Course Change	Revise one class	Approved

THE – Karen Massey & Michelle Garber

Program	Type Change	Notes	Action
THTP THEO	Course Change	Revise three courses	Approved
M.A. Christian Ministry	Program Change	Add three specialization areas to the M.A.	Approved
M. Theological Studies	Program Change	Revise required cultural context elective	Approved
DMIN	Program Change Course Change	Revise experiential learning units in specializations, revise proposal requirement, reduce credit hour requirement, add four courses, delete fourteen courses, and revise 15 courses	Approved

Other Business:

- Special Topics Course Policy – Keith Howard

Document was shared and discussed during the Oct 2023 fall meeting. Howard presented policy again today for consideration by graduate council and as an action item. The undergraduate council will also consider this curricular policy during their meeting next week.

Keep in mind with every policy there is the option of an exception and you can petition an exception to the provost office if it is well defined.

After the undergraduate council meets on the special topics policy next week, Howard will confer with the committee chair. If updates are warranted, those will be brought to next graduate council meeting in March as point of information.

Action: Approved

Adjournment: 2:51 PM