Mercer University

**University General Education Committee**

**Meeting Notes**

**6 December 2018**

**Atlanta Campus Swilley Library, Macon Campus Tift-Lee Boardroom,**

**Zoom:** https://mercer.zoom.us/j/271929873

**Committee Members Present**: Achim Kopp (CLA, co-chair), Colleen Stapleton (Penfield, co-chair), Sharon Augustine (Tift), Wesley N. Barker (Penfield), Jeffrey S. Hall (Tift), Stephen Hill (Engineering), Steven McClung (Business), Tanya Sharon (CLA), Nannette Turner (CHP)

**Ex-Officio Members**: Susan Malone, Marilyn Mindingall

**Guests**: Kelly J. McMichael, Keith Howard

**Agenda**

1. Approval of minutes from 11 October 2018.
   1. Minutes approved.
2. Proposal Submissions
   1. Penfield: Add General Chemistry I and II, General Chemistry I Laboratory, General Chemistry II Laboratory
   2. Discussion and clarifications:
      * + The proposed courses were created in response to a request from Pharmacy for more options for pre-health students on the Atlanta campus.
        + Due to the constraints inherent in 8 week sessions, the lecture and lab are separate. Students can take them at the same time or sequentially. If one part is not passed, they can re-take just that component.
        + Currently, Penfield intends to run the lab component only in person in Atlanta, but the submitted language mentions online delivery to leave that as an option for the future.
        + Penfield agreed to four changes in the proposed language:
      1. A course number will be obtained for the second lab class, currently listed as 10x in the submitted materials.
      2. The syllabus for the lab classes will provide the contact time per class, to total 1500 minutes per 8 weeks.
      3. The language of the SLOs for the lab courses will clarify that students are expected to demonstrate their knowledge both via explanation and actual performance.
      4. Language will clarify lecture & lab can be taken as co-requisites not just pre-req
         * Sharon Augustine expressed appreciation for Penfield classes, as Holistic Child majors sometimes can’t otherwise get the classes they need.
         * Nanette Turner moved to accept, Achim Kopp seconded; the proposal passed unanimously.
3. Other Business
   1. None.

Meeting adjourned at 2:37. The next meeting is scheduled for 2pm Thursday February 21st.

Submitted by Tanya Sharon, CLA.