Mercer University

General Education Committee Meeting Minutes

UGEC meeting of AY2021-22

Thursday November 4, 2021 2:00-4:00 PM (Zoom)

**Committee members present**:

Achim Kopp, Colleen Stapleton, Kathryn Kloepper, Tammy Crutchfield, Stephen Hill, Sharon Augustine, Hollis Phelps, Nannette Turner, Suzie Madden, Candace Barnett, Renee Hayslett, Kelly Reffitt, Kelly Michael, Susan Malone

1) Welcome- Achim Kopp called the meeting to order

2) Meeting minutes recorder(s) for the year

 The following members volunteered to record the minutes for the three meetings for the remainder of the academic school year.

Nannette Turner CHP 11/04/2021

Suzie Madden CHP 02/24/2022

Amanda Davis GBCN 03/31/2022

3)Approval of minutes from March 25, 2021 meeting

Achim Kopp called for the approval of the minutes from the March 25, 2021 meeting. The minutes were approved.

 a) Motion: Sharon Augustine

 b) Second: Stephen Hill

 c) Vote: Approved. None opposed

4) Purpose and procedures of the University General Education Committee

a) Achim Kopp reviewed the purpose and procedure of UGEC for the benefit of new members and a refresher for others.

b) Colleen Stapleton reviewed forms and documents associated with requests for changes in general education.

5. Changes to Gen Ed proposal forms and update on SACS reaffirmation process

a) Explanation for procedures related to General Education.

b) Clarification- UGEC does not add curriculum to catalogs. Curriculum changes go to both UGEC and University Undergraduate Council. The UC votes on changes to the catalog.

c) Susan Malone reviewed issues of submitting proposals. Now one of each kind of change may be submitted in one form; ADD, delete, and revise.

d) Susan Malone announced new SACS 10-year reaffirmation process. Mercer is trying to qualify for the new process. Eligibility requires no dramatic increases or decreases in certain areas. If Mercer is approved for differentiated review it would result in 30% fewer standards to respond to. We will not know if we are eligible before 2023.

e) Discussion on process and inclusion of various cycles

6. Discussion of modification of assessment template in Compliance Assist

a) Discussion regarding modification of templates and cycles.

b) The UGEC assessment schedule through 2025 approved.

7. Adoption of AY19-20 Writing Assessment report

a) The assessment report for writing is ready and will be posted on Compliance Assist site.

b) Committee agreed to close report on Compliance Assist.

c) Committee agreed to adopt AY19-20 Writing Assessment report. None opposed

8**.** Other business

 Next meeting 2/24/22

Meeting adjourned 3:45pm