

**Undergraduate Council Meeting Minutes
Attendance - February 16, 2023**

<i>College/School/Office</i>	<i>Dean (ex officio non-voting)</i>	<i>Associate Dean or equivalent (member)</i>	<i>Curriculum Comm. Chair or equivalent (member)</i>	<i>Other (ex officio non-voting with one exception*)</i>
College of Liberal Arts & Sciences		Achim Kopp	Amy Nichols-Belo	
Stetson-Hatcher School of Business		Tammy Crutchfield	Jeremy Bennett	
School of Engineering		Stephen Hill	Arash Afshar	
Tift College of Education		Jeffrey Keese	Loleta Sartin	
Townsend School of Music		Nathan Myrick		
Georgia Baptist College of Nursing		Maura Schlairet	Tabatha Anderson	
College of Professional Advancement		Gail Johnson	Tyler Wilkinson	
College of Health Professions		Nannette Turner		
College of Pharmacy		Candace Barnett	Reid Proctor	Jill Augustine Jordana Berry
University Libraries				Gretchen Smith
University Registrar				Sarah McCommon Holly Arnold Diana Hill
Office of Institutional Effectiveness				Danielle Buehrer Sarah May
Office of Global Engagement				Felix Jelen
Academic & Advising Services				Grace Day
Program Configuration Team				Paul McCord
Distance Learning Committee				Susan Codone
Office of Financial Planning				Emmilee Mitchell
University Bursar				Jessica Ellison
Athletics				
Provost's Office/Chair				Kelly Reffitt* Lisa Snow (minutes)

Approval of Minutes from October 27, 2022 - No corrections noted.

Motioned by Gail Johnson and 2nd, Achim Kopp

Action: Approved

**Undergraduate Council Curriculum Proposals Summary
February 16, 2023**

Unit	Submitted by	Degree	Type of Change	Catalog Impacted	Description of Change	Action
BUS	Jeremy Bennett	BBA Finance	Program Change Course Changes	MCN, ATL, RAC	Folder: February 16>BUS <u>PROGRAM CHANGE:</u> Remove MAT 191 as a requirement for finance majors. <u>COURSE CHANGES:</u> 1. Remove MAT 141 or MAT 191 as prerequisites for FIN 470 (Derivatives). 2. Change the name of FIN 498 (Integrated Case Studies in Finance) to Strategic Corporate Finance. Revise the pre-reqs to FIN 463, FIN 404, Junior or senior standing. 3. Remove MATH 130 and MAT 226 or MATH 220 as pre-requisites for MGT 382 (Atlanta).	Business proposals bundled - Approved
BUS	Jeremy Bennett	BBA Marketing	Course Changes	ATL	Folder: February 16>BUS <u>COURSE CHANGES:</u> 1. For MKT 361, revise the pre-requisite from sophomore standing to 12 hours. 2. For MKT 475, remove senior standing as a prerequisite. MKT 361 Business & Registrar will discuss course numbering and hours in more detail.	
CHP	Nannette Turner	ASCP BSHS/DPT	Program Change	MCN & ATL	Folder: February 16 > CHP <u>PROGRAM CHANGE:</u> Based on the approved changes to the DPT program, there is an increase in the ASCP BSHS program by three credit hours.	CHP proposals bundled – Approved
CHP	Nannette Turner	ASCP BSK/DPT	Program Change	MCN & ATL	Folder: February 16 > CHP <u>PROGRAM CHANGE:</u> Based on the approved changes to the DPT program, there is a redistribution of credit hours and courses per semester. The credit hours (30) remain the same.	

					<p>c. JMS 362. Documentary Storytelling</p> <p>3. The following courses are being transferred from the JMS prefix to the new MFS prefix:</p> <ul style="list-style-type: none"> a. JMS 101. Media in Society b. JMS 220. Introduction to Film Studies c. JMS 225. Introduction to Nonfiction Film d. JMS 230. Digital Storytelling e. JMS 240. Contemporary Issues and Media f. JMS 301. Media Criticism g. JMS 305. The Visual Story h. JMS 310. Race, Gender, and Media i. JMS 315. Film Director j. JMS 316. Film Genre k. JMS 318. Queer Cinema l. JMS 372. Screenwriting m. JMS 398. Internship in Journalism and Media n. JMS 405. Seminar in Film Studies <p>4. Revise the language in the descriptions of:</p> <ul style="list-style-type: none"> a. JMS 120. Journalism and Media Bootcamp b. JMS 150. News Writing for Converged Media (Change course title) c. JMS 235. Fundamentals of Photojournalism d. JMS 260. Civic and Community Journalism e. JMS 290. Journalism/Media Practicum f. JMS 320. Data Journalism g. JMS 335. Curating News and Information h. JMS 370. Public Relations i. JMS 375. Journalism History j. JMS 385. Media Entrepreneurship k. JMS 390. Advanced Practicum l. JMS 400. Media Contemporary Journalism Ethics (Change course title) m. JMS 401. Media Law n. JMS 430. Engagement Journalism o. JMS 440. Specialized Reporting Storytelling Reporting (Change course title) p. JMS 490. Special Topics in Journalism and Media 	
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					<p>q. JMS 495. Directed Independent Study in Journalism and Media</p> <p>5. Revise the descriptions and the prerequisites for:</p> <p>a. JMS 340. Digital Audio Journalism (Change course title)</p> <p>b. JMS 351. Field Production and Video (Change course title)</p> <p>c. JMS 352. Studio Production</p> <p>d. JMS 365. Storytelling and Social Change</p> <p>e. JMS 324. Investigative Reporting</p>	
CLAS	Amy Nichols-Belo	BA Journalism Major and Minor in Media Studies, Minor in Film Studies	Program Changes	MCN	<p>Folder: February 16 > CLAS>Media Studies</p> <p><u>PROGRAM CHANGES:</u></p> <p>1. Move the Film Studies Minor under the Media Studies masthead; revise the masthead for Media Studies, including changing the Program name from “Media Studies” to “Media and Film Studies.”</p> <p>Media Studies:</p> <p>2. Add MFS 101. Media and Society and MFS 210. Film History as required courses for the major in Media Studies.</p> <p>3. Require Media Studies majors and minors to take either MFS 220. Introduction to Film Studies or MFS 225. Introduction to Documentary Film and Media. Add the following as electives in Media Studies: MFS 210. Film History; MFS 350. Mediating Identity; MFS 351. Theoretical Perspectives in Media and Film; MFS 390. Special Topics in Film and Media; MFS 398. Internship in Film and Media; and MFS 403. Media in Context.</p> <p>4. Change the required elective hours in the Media Studies major from 12 to 15.</p> <p>5. Reduce the elective course requirements for the Media Studies minor from 9 hours to 6, making the minor of 21 hours be decreased to 18 hours.</p> <p>6. Remove “JMS 290 does not count toward the major” and “JMS 290 does not count toward the minor” from the Media Studies Major and Minor descriptions.</p>	Approved

			Course Changes		<p>7. Add MFS 405. Capstone in Film and Media Studies as a requirement for Departmental Honors.</p> <p>Film Studies:</p> <p>8. Move ENG 237. Literature and Film and MFS 405. Capstone in Film and Media Studies from required courses in the Film Studies minor to electives.</p> <p>9. Require MFS 210. Film History for the minor in Film Studies.</p> <p>10. Add MFS 230. Digital Media and MFS 301. Media Criticism to the elective block for the minor in Film Studies.</p> <p><u>COURSE CHANGES:</u></p> <p>1. Add these new courses:</p> <ol style="list-style-type: none"> a. MFS 210. Film History b. MFS 350. Mediating Identity c. MFS 351. Theoretical Perspectives in Media and Film d. MFS 390. Special Topics in Film and Media e. MFS 403. Media in Context <p>2. Revise: The following courses are existing courses transferred from the JMS prefix to the Media and Film Studies MFS prefix, and are also being revised as described:</p> <ol style="list-style-type: none"> a. MFS 101. Media and Society (<i>changed title from Media in Society, changed description</i>) b. MFS 220. Introduction to Film Studies (<i>changed description</i>) c. MFS 225. Introduction to Documentary Film and Media (<i>changed title from Introduction to Nonfiction Film, changed description</i>) d. MFS 230. Digital Media (<i>changed title from Digital Storytelling, changed description</i>) e. MFS 240. Contemporary Issues and Media f. MFS 301. Critical Methods in Media Studies (<i>changed title from Media Criticism, added a prerequisite, changed description, changed frequency of offering</i>) g. MFS 305. Intermediate Digital Media (<i>changed title from The Visual Story, added a prerequisite, changed description</i>) h. 13. MFS 310. Race, Gender, and Media (<i>changed description</i>) 	
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CLAS	Amy Nichols-Belo	General Education	Program Changes	MCN	Folder: February 16 > CLAS <u>PROGRAM CHANGES:</u> 1. Change the title from “Western Heritage” to “Historical Perspectives.” 2. Revise the literacy block catalog description. 3. Apply new student learning objectives to the literacy block for general education assessment.	Approved
CLAS	Amy Nichols-Belo	Mercer Service Scholars Program	Program Change Course Changes	MCN	Folder: February 16 > CLAS>Service Scholars Program <u>PROGRAM CHANGE:</u> Terminate the Mercer Service Scholars Program. The current sophomore class will be the final cohort. <u>COURSE CHANGES:</u> Delete HON 231 Local Needs and Assessment and HON 232 International Needs Assessment. Beginning AY23-24, these courses will no longer be needed to support the program that is being taught out and terminated.	Approved with amendment Add 331 so change can be made to delete HON 331
CLAS	Amy Nichols-Belo	BA Religion and Minor in Religion	Program Changes Course Changes	MCN	Folder: February 16 > CLAS>Religion <u>PROGRAM CHANGES:</u> Add four new courses (REL 215, REL 220, REL 225, and REL 355) as options for completing the major in Religion. Three of them (REL 215, REL 220, and REL 225) are options for completing the minor in Religion. <u>COURSE CHANGES:</u> Add these new courses: a. REL 215. Introduction to Islam b. REL 220. Introduction to Hinduism c. REL 225. Introduction to Buddhism d. REL 355. Islamophobia	CLAS proposals BA & Minor in Religion bundled - Approved
CLAS	Amy Nichols-Belo	Minor in Religion and Public Diplomacy and Certificate in Faith-based Diplomacy	Program Changes	MCN	Folder: February 16 > CLAS>Religion <u>PROGRAM CHANGES:</u> Add 4 new courses (REL 215, REL 220, REL 225, and REL 355) to the elective options for the minor in Religion and	

					<ul style="list-style-type: none"> l. BIO 493/493L. Advanced Special Topics in Physiology and Organismal Biology: (Subtitle) m. BIO 494/494L. Advanced Special Topics in Cellular and Molecular Biology: (Subtitle) <ul style="list-style-type: none"> 2. Delete 8 courses: <ul style="list-style-type: none"> a. BIO 202. Human Anatomy & Physiology I (to be deleted beginning in 2025-2026 catalog) b. BIO 203. Human Anatomy & Physiology II (to be deleted beginning in 2025-2026 catalog) c. BIO 211. Introduction to Biology I (to be deleted beginning in 2025-2026 catalog) d. BIO 212. Introduction to Biology II (to be deleted beginning in 2025-2026 catalog) e. BIO 310. Genetics (to be deleted beginning in 2026-2027 catalog) f. BIO 322. Identification of Vascular Plants g. BIO 391. Special Topics in Biology: (Subtitle) h. BIO 491. Advanced Special Topics in Biology: (Subtitle) 3. Revise the following: <ul style="list-style-type: none"> a. Update pre-requisites and/or descriptions for BIO 250, 299, 300, 301, 302, 303, 315, 325, 330, 340, 361, 370, 375, 381, 382, 390, 410, 415, 421, 430, 435, 440, 450, 460, 475, 480, 482, 490, and 499. b. Update description for BIO 102. c. Update pre-requisites and descriptions for courses outside of Biology, cross-listed: ANT 382, WGS 361. Please note that these changes are reflected on proposals from WGS and ANT and not submitted as part of the BIO course change addendum. d. Update pre-requisites and descriptions for courses outside of Biology, cross-listed only as a biology special topics course: PHY 322, PHY 328. 	
CLAS	Amy Nichols-Belo	BS Biochemistry and Molecular Biology	Program Changes	MCN	Folder: February 16 > CLAS>Biology <u>PROGRAM CHANGES:</u>	Approved

					Restructuring of the biology curriculum will have impacts on the Biochemistry and Molecular Biology program: 1. The introductory biology sequence is changing from BIO 211 and BIO 212 at 10 credit hours to BIO 171 and BIO 172 at 8 credit hours – this requires a revision to the course sequence and an adjustment of the total credit hours from 68 to 66. 2. BIO 310 is being renumbered to BIO 280, both at 4 credit hours: this requires a revision to the course sequence.	
CLAS	Amy Nichols-Belo	Environmental Biology Minor	Program Change	MCN	Folder: February 16 > CLAS>Biology <u>PROGRAM CHANGE:</u> Terminate the minor in environmental biology.	Approved
COPA	Tyler Wilkinson	BS Criminal Justice Leadership	Program Changes Course Changes	RAC and ATL	Folder: February 16 > COPA>Criminal Justice Leadership <u>PROGRAM CHANGES:</u> 1. Replace COMM 350 with COMM 270. 2. Revise 18 courses (see below). 3. Revise the SLOs. <i>Review SLOs with Troy Nash to share information discussed with Kelly McMichael from OIE.</i> <u>COURSE CHANGES:</u> Revise 18 courses as listed in addendum. Changes are being made to create greater course level balance within the curriculum and to align the course numbers, prerequisites, and descriptions to the course expectations.	Approved
COPA	Tyler Wilkinson	BS Human Resource Administration and Development	Program Changes	RAC and ATL	Folder: February 16 > COPA>Human Resources Admin <u>PROGRAM CHANGES:</u> 1. The title of the program will be changed to Human Resources Administration and Talent Development. 2. The program will move from a blended format to a totally online one to better meet the needs of the students. 3. The program's student learning outcomes are being revised. 4. The program's curriculum will be changed by:	Approved Consult with DL Committee to ensure they are comfortable with changes.

			Course Changes	<p>a. Removing 10 courses from the curriculum. b. Adding 4 new courses. c. Deleting 2 courses from the program. d. Revising 10 courses in the program. e. The total number of credit hours required for the major will remain the same (45 hours).</p> <p>5. The current program offers 2 concentrations: Administration and Training & Development. Students must complete 30 hours of major core courses in addition to 15 hours of concentration courses for a total of 45 credit hours. In the new program, the concentrations will be removed. Students will take 42 hours of major required courses in addition to 3 hours of major electives for a total of 45 hours. The number of free electives won't change and will remain at 36 hours.</p> <p><u>COURSE CHANGES:</u></p> <p>1. Add new courses:</p> <ul style="list-style-type: none"> a. HRAD 260 Principles of Adult Learning and Human Resource Development b. HRAD 360. Human Resources Information Systems c. HRAD 370 Leading Projects and Teams d. HRAD 460 Consultation and Critical Evaluation in Organizations <p>2. Delete these courses:</p> <ul style="list-style-type: none"> a. HRAD 350 Principles of Adult Learning and Development b. HRAD 385 Instructional Design and Delivery Strategies III <p>3. Revise these courses:</p> <ul style="list-style-type: none"> a. Change course title and course description for HRAD 335 Workplace Law and Relations. b. Change course title, description, and pre-requisite for HRAD 365 Instructional Design & Delivery Strategies I: Material Development. c. Change course title, description, and pre-requisite for HRAD 375 Instructional Design & Delivery Strategies II: Organizing Training. 	
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					<ul style="list-style-type: none"> d. Change the course description for HRAD 495 Capstone Experience. e. Change the course description and pre-requisite for HRAD 250 Introduction to Training and Development. f. Change the course description and pre-requisite for HRAD 305 Assessment and Evaluation. g. Change the course description and pre-requisite for HRAD 250 Introduction to Training and Development. h. Change the course description and pre-requisite for HRAD 325 Diversity in the Workplace. i. Change the pre-requisite for HRAD 335 Employee Compensation and Benefits. j. Change the pre-requisite for HRAD 470 Ethics in Human Resources Administration. 	
COPA	Tyler Wilkinson	BS Homeland Security and Emergency Management	Program Changes Course Change	RAC and ATL	<p>Folder: February 16 > COPA>Homeland Security and Emergency Mgmt</p> <p><u>PROGRAM CHANGES:</u></p> <ul style="list-style-type: none"> 1. Replace COMM 350 Organizational Communication with COMM 270 Communication for Business and the Professions 2. Revise PSFT 365 to PSFT 265. 3. Revise SLOs. <p><u>COURSE CHANGE:</u> Revise the course number from PSFT 365 to PSFT 265 Introduction to Homeland Security and Emergency Management.</p>	Approved
COPA	Tyler Wilkinson	BS Organizational Leadership	Program Changes Course Change	ATL and RAC	<p>Folder: February 16 > COPA>Organizational Leadership</p> <p><u>PROGRAM CHANGES:</u></p> <ul style="list-style-type: none"> 1. Remove COMM 350 as a required course and replace with COMM270. 2. Remove the MATH 220 requirement in the general education requirements. <p><u>COURSE CHANGE:</u> Revise the course description for ORGL 498 Organizational Leadership Senior Seminar.</p>	Approved

COPA	Tyler Wilkinson	BA Communication	Program Changes Course Changes	ATL and RAC	Folder: February 16 > COPA>Communication <u>PROGRAM CHANGES:</u> Delete COMM 495, 498, and 499 and add COMM 496 to the concentrations. <u>COURSE CHANGES:</u> 1. Delete these courses: a. COMM 495 Public Relations Capstone b. COMM 498 Organizational Communication Assessment c. COMM 499 Social Media Management and Ethics Capstone 2. Add course COMM 496 Integrated Communication Capstone.	Approved
COPA	Tyler Wilkinson	General Education	Course Changes	ATL and RAC	Folder: February 16 > COPA>General Education - Science <u>COURSE CHANGES:</u> Add these new courses to the COPA general education options: a. CHEM 206L Organic Chemistry 1 Laboratory b. CHEM 207L Organic Chemistry 2 Laboratory c. ENVS 220 Ecotourism, Environment, and Sustainability d. SCI 395 Directed Study (1-4 credit)	Approved
EDU	Jeffrey Keese	All BSED Programs	Course Changes	MCN, ATL, RAC	Folder: February 16 > EDUC <u>COURSE CHANGES:</u> Delete courses EDUC 410A, 410B, and 489 since edTPA (assessment) is no longer required by the state.	Approved
EDU	Jeffrey Keese	BSED Middle Level Education	Program Change	RAC	Folder: February 16 > EDUC <u>PROGRAM CHANGE:</u> Terminate the B.S.Ed. Middle Level Education program that is offered in blended format through the Regional Academic Centers at the end of the 2022-2023 academic year. A new B.S.Ed. in Secondary Education will begin in Fall 2023 to replace this program and add a larger range of certification areas from 6th grade through 12th grade with only one	Approved

					content area required instead of the two content areas required in the Middle Level Education program.	
EDU	Jeffrey Keese	BSED Secondary Education	Program Change	RAC	Folder: February 16 > EDUC <u>PROGRAM CHANGE:</u> Add BSED Secondary Education degree program in the Regional Academic Centers; 120 credit hours.	Approved
EGR	Stephen Hill	4+1 BS Engineering/ MSE Cybersecurity	Program Changes	MCN	Folder: February 16 > EGR <u>PROGRAM CHANGES:</u> Update the curriculum tables for both CPE and EE.	Approved
EGR	Stephen Hill	BSE Environmental Specialization	Program Changes	MCN	Folder: February 16 > EGR <u>PROGRAM CHANGES:</u> 1. ECV 310 will become a required course in the fall of the junior year. 2. ECV 405 will be removed as a required course. 3. ECV 402 will be moved from fall to spring of the junior year. The number of required courses and credit hours in the program remain the same.	Approved
EGR	Stephen Hill	BSE Civil Engineering	Course Changes	MCN	Folder: February 16 > EGR <u>COURSE CHANGES:</u> 1. Revise the pre-requisites for ECV 322, 410, 423, 445, 446, 447, 481, 485. 2. Remove the co-requisite EGR 126 in EGR 101. 3. Revise the course descriptions for EGR 101, 102, 201, 202, 301, 302, 401, 402.	Approved
EGR	Stephen Hill	Industrial Engineering/ Ind Management	Course Changes	MCN	Folder: February 16 > EGR>Industrial Engineering & Mgmt <u>PROGRAM CHANGE:</u> Add the new course ISE 435 Lean Six Sigma as a technical elective in the technical elective in the ISE and IDM program. <u>COURSE CHANGES:</u>	Approved

					<ol style="list-style-type: none"> 1. Revise the course descriptions for ISE 327 Statistical Process and Quality Control and IDM 355 Quality Management to better reflect the courses. 2. Add new course ISE 435 Lean Six Sigma. 	
EGR	Stephen Hill	Special Consideration 4+1 Programs	Program Change	MCN, RAC, ATL	<p>Folder: February 16 > EGR</p> <p><u>PROGRAM CHANGE:</u> Adding the pathway into the 4+1 programs for non-engineering majors.</p>	Approved
PHARM	Candace Barnett	BS Pharm Sciences (as part of the PharmD program)	<p>Program Changes</p> <p>Course Changes</p>	MCN	<p>Folder: February 16 > PHARM</p> <p><u>PROGRAM CHANGES:</u></p> <ol style="list-style-type: none"> 1. Remove biochemistry as a pre-req for entry into the PharmD program which will reduce the minimum hours of prepharmacy work from 66 hours to 63 hours. 2. Undergraduate courses added, deleted, and revised are in Appendix A. <p><u>COURSE CHANGES:</u></p> <ol style="list-style-type: none"> 1. Add new courses: PHA 329, 339, 338L, 463, and 464. 2. Delete PHA 333, 362, 466, and 494. 3. Revise PHA 338, 491, and 492. 	Approved

Other Business – Kelly Reffitt

Revised Prior Learning Assessment Policy

The policy was shared for all to review over the past few months. After careful review, the Registrar’s office provided positive feedback to the policy and revisions have been made to document. Discussion followed.

Action: Policy Approved

Next meeting: March 23, 2023 @ 2:00 PM via Zoom
 Submissions due: March 13

Adjournment