

INSTRUCTIONS FOR IDENTIFYING COURSE TYPE FOR PROPOSED NEW COURSES

The Course Change Addendum includes a section on Course Types, to be completed for all proposed new courses. Read the names and definitions for each course type in the table below and select the one that best describes the proposed course. Select *only* one (contact the Registrar if you need help selecting the best type). For each proposed course, enter that appropriate Course Type Name in the table included in the Addendum.

Name	Definition
Applied Music Lesson	A course requiring recital-, performance-, or ensemble-focused experiential work, including individual lessons, where students, through practice or rehearsal, engage in the creative and artistic act of performing works of music for a jury or audience.
Clinical	An applied learning experience in which supervised students are involved with direct treatment or observation of patients/clients in a healthcare setting. Reserved for courses in the health sciences disciplines.
Directed Study*	A course requiring students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as a field experience, internship, practicum, student teaching, or applied music lesson. Course applies to unique subject matter not covered by existing courses. Contract or syllabus required.
Dissertation	Faculty-supervised student development and completion of an original research topic in the student's degree area and defense of the dissertation proposal and the dissertation. Applies to doctoral students only.
Field Experience	A course requiring students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity. Includes field experiences, practicums and internships, and student teaching. Course may or may not include organized course meetings.
Laboratory	A course in which all students are practicing an application of a scientific or technical nature. It requires focused experiential work where students observe, experiment, or practice a field or discipline in a hands on environment.
Lecture	Standard course type. Lecture courses are led by the instructor and may include a variety of pedagogy types.
Lecture & Clinical**	A course that combines the required attributes of a Lecture course and a Clinical course.
Lecture & Lab**	A course that combines the required attributes of a Lecture course and a Laboratory course.
Non-credit	A zero credit course. Typically used by non-college credit programs (e.g. English Language Institute (ELI), Mercer College for Kids (MCK), Continuing Education (CEC)).
Physical Education Activity	A course requiring students to participate in physical training, physical conditioning, or other physical exercise activities, sports, or games.

Name	Definition
Preceptorship	Participation in a preceptor course requires the permission of the department chair or program director of the course. Selected students serve as learning facilitators in 100-200 level classes. Preceptors attend and participate in all classes, read all assignments, and participate in class discussions of the course to which they are assigned.
Research	Independent research and investigation/ Student works independently under faculty direction.
Seminar	A course requiring students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.
Studio	A course in which all students are engaged in creative or artistic activities and which is conducted through critique and one-to-one interactions. Typically applies to art and theatre courses.
Thesis	Faculty-supervised student development, completion, and defense of an original research project in the student's major area. Applies to bachelor, master and Doctor of Ministry programs.

* For a Directed Study course that also meets the definition of a Research course, use the Research course type.

** If a course combines Lecture, Lab, and Clinical, select the combination type that represents the majority of the course activities; if Lab and Clinical activities are evenly split, use Lecture & Clinical as the default.