

## Graduate Council Meeting Agenda

2:00 PM, 14 February 2019

Macon Admin 310 & Teleconference

### Welcome and Attendance:

<b>Business:</b>	Jim Hunt; Julie Petherbridge	<b>Penfield:</b>	Gary Blome; Caroline Brackette
<b>Education:</b>	Clemmie Whatley; Jeff Hall Jeff Ballenger	<b>Pharmacy:</b>	Phillip Bowen; Kathryn Momary; Renee Hayslett
<b>Engineering:</b>	Sinjae Hyun, Pam Brewer	<b>Theology:</b>	Graham Walker
<b>Health Professions:</b>	Nannette Turner; Craig Marker; Leslie Taylor	<b>Institutional Effectiveness:</b>	Susan Malone; Kelly McMichael
<b>Law:</b>	Scott Titshaw	<b>Institutional Research:</b>	Sarah May
<b>Libraries:</b>	Theresa Rhodes	<b>Registrar:</b>	Sarah McCommon; Diana Hill
<b>Medicine:</b>	Susan Cline; Bowden Templeton	<b>Bursar:</b>	
<b>Music:</b>	Richard Kosowski	<b>Financial Planning:</b>	Maria Hammett
<b>Nursing:</b>	Tammy Barbe; Lanell Bellury; Daphnee Stewart	<b>Provost Office:</b>	Keith Howard; Lisa Snow

### Approval of Minutes

Minutes from October 25, 2018 graduate council meeting were reviewed and one correction was made. Kosowski stated he missed roll call but attended meeting. Correction noted and minutes were approved.

### Graduate Council Review of Academic Proposals

#### College of Health Professions – Marker Clinical Psychology

D.Psy.	Revise Program & course changes	Credit Hour, Curriculum, Combined Degree PsyD/MPH	<ol style="list-style-type: none"> <li>1. Institute a lock-step program.</li> <li>2. Delete all courses that have never been taught, and those that will not be offered again.</li> <li>3. Change all course prefixes to CPSY to represent the required change in Department name, per the APA accreditation body.</li> <li>4. Increase the total number of credits required for the Doctor of Psychology (PsyD) program completion by 8 (from 92 to 100), evidenced by:             <ol style="list-style-type: none"> <li>a. Integrating 18 hours of electives into the required curriculum. Currently, students take 15 credits of electives. Three of the 8 new credits will be evidenced by the inclusion of an additional course.</li> <li>b. Increasing by one credit hour four existing first-year required courses addressing profession-wide competencies (from three credits to 4) (4 of the 8 new credits).</li> <li>c. Creating a new one-hour course to deliver professional values material that is necessary to prepare students for practicum experiences.</li> </ol> </li> <li>5. Simplify the numbering of practicum courses.</li> </ol>	Action - approved
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			Discussion followed. Malone made suggestion for CHP to meet with the Registrar's office to review the credit hours. Taylor discussed changing the minimum to 3 credits and they will make necessary adjustments in the catalog.	
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**College of Pharmacy – Momary  
PharmD**

PharmD	Revise Program	Admissions Requirements	The College of Pharmacy faculty approved the elimination of the Pharmacy College Admissions Test (PCAT), as well as previously approved alternative standardized tests (MCAT, DAT, OAT, GRE), as part of the application process for the Doctor of Pharmacy (PharmD) Program.  Discussion followed and Pharmacy will add information to catalog regarding options for applicants to submit scores.	Action - approved
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**College of Pharmacy – Renee Hayslett  
PharmD**

COP	Course changes	Delete PHA 303 (3 credits)  Add PHA 304 (2 credits)  Add PHA 301 (1 credit)	The proposal is to reduce the credit hours for PHA 303 - Communication Skills for Pharmacists from 3 credit hours to 2 credit hours to allow for creation of a new 1 credit hour course, PHA 301 - Pharmacy Fundamentals. Content removed from PHA 303 is currently contained in PHA 371/372 - Practice of Pharmacy I and II, so the change will eliminate duplication. (The revised 2 hr. communication skills course will be renumbered PHA 304 and retitled Foundations of Professional Communication for Pharmacists.) The proposal does not require an increase in the total credit hours required for completion of the Doctor of Pharmacy Program.	Action - approved
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**Education – Whatley & Ballenger  
Educational Leadership & Curriculum & Instruction**

EDU	Ed Teacher Leadership and C&I	Terminate conversion mechanism Program	Remove conversion mechanism for Teacher Leadership & Curriculum & Instruction. Georgia Professional Standards Commission has made this one-course program optional for institutions. Program enables out-of-state competition and is labor intensive. Termination will not impact current students. Teach-out Complete: Fall 2018  Associated Proposals: Course Change (1) Delete EDU 582(3) Course Change (1) Delete EDU 530 (3)	Action - approved
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**Education – Whatley & Ballenger**  
**Educational Leadership & Curriculum & Instruction**

EDU	Ed Leadership and C&I	Add elective course Ed Leadership	<p>The course is designed to empower P-12 and college leaders with knowledge and skills needed to enact policies and procedures to mitigate occurrences and minimize outcomes of chaotic events in school settings.</p> <p>Revised to 700 level course number rather than 664: EDEL 764 Crisis Preparedness for School and Academic Leaders: Preemption, Negotiation, and Recovery (3)</p> <p>The catalog description will reflect course offering, occasionally.</p> <p>Deleting the delivery method from the course description.</p>	Action - approved
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**Engineering – Hyun**  
**MSE**  
**Biomedical EGR**  
**Mechanical EGR**

EGR	MSE Electrical & Computer Engineering	Revise/Site change adding program to the Atlanta Campus	<p>In conjunction with the Shorelight partnership, the School of Engineering intends to offer an MSE degree in computer and electrical engineering on the Atlanta campus. The MSE program in Atlanta is academically identical to the existing program located in Macon. Relevant sections of the Macon Catalog will be duplicated on the Atlanta Catalog.</p> <p>Effective dates: 2019 program on Macon campus; 2020 program on the Atlanta campus.</p>	<p>Action – site change was approved Jan 10, 2019 via email communication/vote;</p> <p>Action – no amendments; proposal approved</p>
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**Engineering – Brewer**  
**Biomedical EGR**

EGR	Biomedical EGR	Add course	<p>The BME faculty would like to increase the breadth of pertinent material covered in the BME elective courses. The field of Biomedical engineering has grown and diversified over the last 20 years. The addition of an elective course on this topic is in line with other biomedical engineering programs. The addition of formal laboratory time provides students hands on experience with the subject.</p> <p>BME 520 Advanced Tissue and Cell Engineering 3 credit hours. Once a year. (3-0-3)</p> <p>Malone noted the 500 level course needs additional information to justify graduate level content. Malone and Howard would like to see syllabus before approving. Need to identify what distinguishes the level of vigor between undergraduate and graduate courses.</p>	Action – tabled
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**Engineering – Brewer  
Mechanical EGR**

EGR	Mechanical EGR	Program change & course revision	Remove the requirement of taking MAE 508 as one of the minimum of 6 MAE graduate courses. All other requirements remain the same. Course will be offered as an elective.  Change offering of MAE 508 from (Every year) to (Occasionally)	Action – approved
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**Nursing – Barbe  
DNP**

NUR	DNP  BSN-DNP & Post-Master’s DNP	Revise program Credit Hour Curriculum	The purpose is to reduce total credits in our DNP program (BSN-DNP and Post-Master’s DNP) by one (1) credit from 40 to 39. Other programs in Georgia range from approximately 37 to 39 hours. Some programs outside of Georgia are less than 35 credits. BSN to DNP total credit hours are comparable to schools in Georgia with some schools having 1-2 credits more or less than ours, depending on specialty track. Additionally, many programs do not require a theory/philosophy course or integrate the content into other courses. We are the only program in Georgia offering a 3-credit hour theory course.  Course Change: Delete NUR 721 (3); Add NUR 728 (2)  Effective Fall 2019 – does not affect any current students	Action – approved
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**Theology – Walker  
DMin**

THE	DMin	New Course  Revise & Delete Courses	The first proposal (involves revising and deleting courses) is to increase DMIN 702 and DMIN 704 (the two Spirituality Seminar preps) from 1 hour to 2 hours (variable credit 1-2 hour to allow teach out) and reduce the required Spirituality Practice units from 8 hours to 6 hours (after the teach out).  Revise: Change CH from (1) to (1-2hrs) DMIN 702 & DMIN 704  After teach out is completed, delete courses from the catalog- DMIN 727 & DMIN 728  The second proposal (adding 1 course, DMIN 752) addresses the concern for students who fall into a “gap” between their Project Thesis Proposal Workshop (DMIN 751) and Project Thesis Writing (DMIN 7555-757).  Add DMIN 752 (1)	Action – approved
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**Other Business – Howard**

## **Graduate Council Submissions**

Malone reminded all to send electronic attachments in word documents, not pdf format.

## **Certificates Policy Proposal**

Howard provided the credit-bearing certificates policy in both fall graduate council meetings for review and discussion with respective colleges and schools. He indicated that graduate council would vote on the policy in the Feb 2019 meeting. The floor was opened for discussion. Howard reiterated the policy is for credit-bearing certificates. As a point of information, Howard stated Mercer currently has certificates on the books and this will not automatically change those programs. A review cycle will be established to review existing certificates. The undergraduate council committee has approved this policy. No further comments.

Action - approved

## **Graduate and Professional Studies Catalog Proposals**

### **Transfer and Transient Credit**

Students may receive limited credit for graduate courses taken at another institution, as either transfer or transient credit. The number of hours accepted as transfer and transient credit varies by program, but in no instance may it exceed 25 percent of the credit hours required for the graduate degree.

Propose to amend the policy to allow professional schools to accept credits that have the appropriate specialized accreditations. Discussion followed. Howard will bring policy back to the next graduate council meeting in March after further review to language.

Action – tabled

### **Concurrent Enrollments**

This policy was approved in terms of governance by graduate council, but needs to be included in the catalog language relating to concurrent enrollments.

Add small section to portion of the catalog regarding multiple enrollments:

Concurrent admissions or enrollment in multiple graduate programs is limited to institutionally recognized combined or embedded programs.

Action - approved

### **Point of Information**

Discussions have been taking place about the vision of graduate studies on a large scale. An outside company, Gray Associates has been contracted by Mercer and they will be on campus March 6 and 7<sup>th</sup> to hold a workshop. Howard wanted to make the council aware of Gray Associates and their upcoming workshop. He is hopeful for strategic planning ideas in the future as new proposals are identified and evaluated. The deans were asked to attend the 2-day workshop and bring a member from their academic teams, including enrollment management. Gray Associates offers products that provide real time data. The workshop is designed to provide data on student demand, job opportunities, and competitive intensity.

**Adjournment - 3:40 p.m.**