

**Graduate Council Meeting**  
2:00 PM, 4 OCT 2018  
Macon Admin 310 & Teleconference  
**Minutes**

**Welcome and Attendance:**

<b>Business:</b>	Jim Hunt	<b>Penfield:</b>	Gary Blome; Caroline Brackette
<b>Education:</b>	Clemmie Whatley; Justin Ballenger	<b>Pharmacy:</b>	Phillip Bowen; Kathryn Momary
<b>Engineering:</b>	Richard Mines	<b>Theology:</b>	Michelle Garber
<b>Health Professions:</b>	Leslie Taylor; Nannette Turner	<b>Institutional Effectiveness:</b>	Kelly McMichael; Susan Malone
<b>Law:</b>	Steve Johnson; Scott Titshaw	<b>Institutional Research:</b>	Sarah May
<b>Libraries:</b>	Theresa Rhodes	<b>Registrar:</b>	Alba Rodriguez-Mitchell; Sarah McCommon; Diana Hill LaShunda Walker
<b>Medicine:</b>	Christy Bridges; Bowden Templeton	<b>Bursar:</b>	Leah Kelley
<b>Music:</b>		<b>Financial Planning:</b>	
<b>Nursing:</b>	Tammy Barbe; Lanell Bellury; Daphnee Stewart	<b>Provost Office:</b>	Keith Howard; Lisa Snow

**Approval of Minutes**

Minutes from the March 13, 2018 graduate council meeting were reviewed. No additions or corrections were noted. The minutes were approved as written.

**Graduate Council Review of Academic Proposals - Detailed Course Changes/Program Changes and attachments submitted via Qualtrics System.**

**Business – Jim Hunt**

Business MSBA Program and Course Revisions	<p>Waiver for foundation policy change and curriculum.</p> <p>(1) Require students who wish to waive the foundations class BAM 530 Business Statistics to pass an on line test</p> <p>(2) Remove BAM606 Applied Microeconomic Analysis</p> <p>(3) Change BA624 Business Analytics and Database Management from ½ credit to full credit. Change description of BA624 to include database management using Sequel</p> <p>(4) Add ½ credit course “Introduction to R Programming”</p> <p>Add Course. BA 646 (1.5) Introduction to R Programming</p> <p>Revise Course. BA 624 (3) Business Analytics and Database Management (title, credit, prerequisites, description)</p> <p>The Registrars’ office will work with Business on revisions in course numbers/titles. Malone also asked for Business to provide clarification from the catalogs concerning the asterisks. Hunt will take information back to Business to work through the technical revisions. Will vote on revised proposal next meeting.</p>	Action – tabled
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### **Nursing– Tammy Barbe**

MSN, DNP (BSN-DNP), & Ph.D. Program Revisions	<p>Change in Admissions Requirement.</p> <p>Removal of the admission requirement “Submission of scores on either the Miller’s Analogy Test (MAT) or the Graduate Record Examination (GRE) taken in the last five years” from the Master of Science in Nursing and the Doctor of Nursing Practice (BSN-DNP) Programs.</p> <p>Removal of the admission requirement “Submit scores on the Graduate Record Examination (GRE) taken within the last five years” from the Doctor of Philosophy in Nursing Program.</p> <p>The GRE has not been part of the admissions process. Nursing reviews applicants’ references, GPA and uses a writing sample requirement before interviews and an onsite writing sample in the decision making process.</p>	Action - Passed
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### **Pharmacy– Kathryn Momary**

Pharm.D. Program Revision	<p>Admissions Requirement.</p> <p>The College of Pharmacy faculty approved the use of alternative exam scores in addition to the Pharmacy College Admissions Test (PCAT) as part of the application in the admissions process for the Doctor of Pharmacy (Pharm.D.) Program. Approved exams for this purpose are the Medical College Admission Test (MCAT), Dental Admissions Test (DAT), Optometry Admission Test (OAT), and Graduate Record Exam (GRE).</p> <p>Revised CC</p> <ul style="list-style-type: none"> <li>Pharmacy College Admissions Test (PCAT) is preferred and scores must be submitted to PharmCAS (use code: 104.) Applicants who have not taken the PCAT may submit the MCAT, OAT, DAT, or GRE to the Office of Admissions for consideration. Tests must have been taken within five (5) years of the date of application to the Pharm.D. Program.</li> </ul>	Action – Passed
Pharm.D. Course Changes	<p>Add Courses.</p> <p>PHA 313 (2) - Federal Pharmacy Law PHA 314 (2) - State Pharmacy Law</p> <p>Delete Courses.</p> <p>PHA 311 (2) - Pharmacy Law PHA 312 (2) - Leadership and Advocacy in Pharmacy</p> <p>Revise Course</p> <p>PHA 305 (3)- Pharmacy Management, (Description Change)</p>	Action – Passed

### **Other Business, Informational – Keith Howard**

Form Changes Update	Howard provided a summary of changes to curriculum forms and addenda for fy 2018-19 via dropbox for graduate council. Howard and Malone highlighted the main updates and stated they will try not to change forms during the year. All were encouraged to make notes of additional changes they would like to see for consideration and submit to Howard by end of academic year. Howard, Malone, & Mindingall will plan to review over the summer.
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<p>Defining Certificates: Draft, Existing list of certificates, and Notes</p>	<p>Graduate Council will consider proposed language regarding a Certificate Policy for the University. A draft document outlining certificates was provided to begin discussions over multiple council meetings. The goal is to create a policy on academic certificates during the current year. Howard asked all to consider this topic and share the certificate information with their academic units across the University. The Undergraduate Council is also going through the same process and groups will work toward creating a cohesive policy.</p>
<p>2018 Strategic Plan: <i>Inspire</i>: Mercer's Vision for the Decade Ahead Imperative 2: BEING A PLACE OF DISCOVERY AND INNOVATION</p>	<p>The University Strategic Plan charges Graduate Council with the task of developing a comprehensive vision for graduate education within Mercer University. Howard provided outline to begin discussion. Group will work toward identifying priorities, areas of growth, and developing recommendations.</p> <p>Current definitions for the distinction between graduate and professional:</p> <p><u>Graduate</u> - a post-baccalaureate program that culminates in a research project (thesis/dissertation) and does not lead to licensure.</p> <p><u>Professional</u> – a post-baccalaureate program that leads to/prepares a student for licensure (in fields that require licensure to practice) or is considered professional by the program's accrediting body. Professional programs do not generally include a culminating research project.</p> <p>Discussion followed. First, we need a common understanding of internal policy and reporting of graduate vs. professional. Propose to reduce internal reporting to graduate programs. Dissertations from graduate programs need review from Provost Office. Professional doctorate reviews within their unit levels are sufficient. Other areas were highlighted in development, quality, visibility, outreach, recruitment, &amp; support.</p> <p>Howard asked members to take information back to academic units and collect feedback for upcoming graduate council meetings.</p>

**Adjournment 3:19 p.m.**