

Graduate Council Meeting
 2:00 PM, 13 March 2018
 Macon Admin 310 & Teleconference
 Dial-in: 1-712-770-8061; Code: 387710

Minutes

Welcome and Attendance:

Business:	Jim Hunt; Julie Petherbridge	Penfield:	Gary Bloome; Caroline Brackette; Priscilla Danheiser; Colleen Stapleton, Tyler Wilkinson
Education:	Clemmie Whatley; Jeff Hall; Allison Gilmore	Pharmacy:	Phil Bowen
Engineering:	Sinjae Hyun; Andre Butler	Theology:	Jeff Willetts; Karen Massey; Michelle Garber
Health Professions:	Nannette Turner; Leslie Taylor	Institutional Effectiveness:	Kelly McMichael
Law:		Institutional Research:	Sarah May
Libraries:	Theresa Rhodes	Registrar:	Lucy Wilson; Sarah McCommon; Diana Hill
Medicine:	Richard McCann	Bursar:	
Music:		Financial Planning:	
Nursing:	Dare Domico; Susan Gunby	Provost Office:	Keith Howard; Lisa Snow

Approval of Minutes

Minutes from the February 15, 2018 graduate council meeting were reviewed. No additions or corrections were noted.

Motioned; Seconded; Minutes approved.

Graduate Council Review of Academic Proposals - Detailed Course Changes/Program Changes and attachments submitted via Qualtrics System.

Theology – Karen Massey & Jeff Willetts

A. New M.Div. with Certificate in Congregational Ministry	The embedded credit bearing certificates (not stand-alone certificates) are open to all McAfee School of Theology Master of Divinity students as part of the degree program, proposed for fall 2018. The curricular structure is the same throughout all five M.Div. certificate program proposals. Certificates will provide students the opportunity for extra study and experience in their particular vocational ministry. There are 15 electives for the M.Div. program. To embed certificates, the electives were taken and adjusted in ways for students to take extra courses along with hands on experience in their particular field as required. In the Theology field and competitor schools, certificates are understood as work that is done beyond the classroom in terms of more courses and professional experience/professional formation on top of course work. Students will complete 9 hours of advanced electives beyond the 59 core hours of the M.Div. Associate Dean and Advisors will monitor certificate programs. Students will meet regularly with advisors during their certificate program	A - E Action – Passed
B. New M.Div. with Certificate in Community Transformation		
C. New M.Div. with Certificate in Christian Ethics		
D. New M.Div. with Certificate in Interfaith Dialogue		
E. New M.Div. with Certificate in Spiritual Care		

	for course approvals. A student form is also being developed to track information by the advisor as well. Theology will work with Registrar's office to set up codes for certificates in order to add information to transcripts and provide notification to the Registrar as students complete the certificate programs.	
F. Program Change M.Div./MBA Combined Degree	Proposed revision of combined degree has been in existence for several years. Due to changing curriculum, the credit hours to the M.Div. degree were reduced from 90 to 74 hours. Proposal simply makes readjustments in this combined degree M.Div./MBA. The proposed combined degree program will now require 95 hours.	Action – Passed
G. New MTS/MS Clinical Mental Health Counseling Combined Degree Joining Theology proposal G. with corresponding Penfield proposal E.	Proposed new 97-hour degree program to begin on the Atlanta campus fall 2018 with initial enrollment goal of 5 students. Designed as a four-year program with a maximum of 13 credit hours per semester (Fall/Spring). Program prepares students who wish to integrate spiritual & theological studies with clinical mental health counseling training. All courses in the MTS/MS curricula, with the exception of the thesis/academic project, are already part of the McAfee and Penfield Masters-level course offerings as either a core class or elective. This program follows the same model as the combined M.Div. program.	Action – Passed

Education – Jeff Hall

The Provost asked Tift faculty to examine and streamline Ed.S. in Teacher Leadership program to provide more value. Ed.S. has been streamlined to offer program in three semesters rather than current four by changing 3 classes that are currently 16 weeks to 8 weeks. The cohort begins in fall 2018 and students finish after summer semester. Program is hybrid with majority online.

A. Teacher Leadership Ed.S. add courses	Add EDUC 677; EDUC 678 - addressing instructional coaching standards. Enables students to graduate with an endorsement. Tift can also offer coaching standards as a stand-alone class for candidates interested in the endorsement.	A – D Action – Passed
B. Teacher Leadership Ed.S. delete course	Delete EDUC 702; EDUC 730 - standards can be met in 2 other existing classes	
C. Teacher Leadership Ed.S. revise course	Revise EDUC 720 & EDUC 709 courses.	
D. Teacher Leadership Ed.S. program change to revise program requirements	The goal is to provide a more competitive program that will better address the needs of Teacher Leadership candidates. Overall credit hour requirement will remain the same at 30 credit hours. Two courses will be deleted and incorporated into two other courses, while two new courses will be added to program to address the coaching endorsement standards. Teacher Leadership candidates can earn a coaching endorsement while earning an Ed.S. Teacher Leadership degree.	

Health Professions – Leslie Taylor & Nannette Turner

A. Physician Assistant course change revision	Revise six courses: 3 courses will have no change in content, but taught in a different semester; 3 existing courses will change in name only for clarity.	Action – Passed
B. Public Health adding new courses	Adding two new required courses: MPH 739 & MPH 740. Will not change total number of required courses but better align program with guiding statements. Since changing to an urban setting, the courses and program need to reflect a diverse population.	Action – Passed
C. Public Health program change revision	Change MPH 713 from an elective to a required course. Add two new required courses to the program: MPH 739 & MPH 740. Changes made in response to new Council on Education for Public Health accreditation criteria changes.	Action – Passed

Medicine – Richard McCann

A. Master of Science in Biomedical Sciences course changes	Delete two 1-hour courses, BMS 624 & BMS 631; Content from courses will be folded into the existing course, BMS 625. BMS 624 & 631 will be replaced in the curriculum by the extant BMS 711, which will be offered in 3 consecutive semesters.	A – B
B. Master of Science in Biomedical Sciences program changes	Revised program requirements with no changes in content or credit hours. The research seminar students will repeat course. Macon and Savannah merged into one department in the School of Medicine.	Action – Passed

Penfield – Gary Blome

A. Leadership Studies revise course	Revise LEAD 700, Research Strategies for Leaders II, to Satisfactory/Unsatisfactory grading system.	Action – Passed
B. MS Clinical Rehabilitation Counseling program change	Removing course RHAB 605 requirement from program; Add COUN 645. Both courses are in the catalog and will remain in the catalog. Align course structure with CACREP accreditation requirements.	Action – Passed
C. Combined Pharm.D./M.S. Health Informatics program change Joining Penfield proposal C. with corresponding Pharmacy proposal B.	Provide an opportunity to eligible & qualified pharmacy students to pursue a Master of Science in Health Informatics degree concurrently with a Doctor of Pharmacy degree. The Health informatics program will be 100% online format delivery by Penfield. Pharmacy will be ramped up starting with 2 students up to 5 after year four. A natural bond between the field of pharmacy and informatics has been realized by the healthcare field and should be popular with students. The Penfield Dean’s office will be the liaison for their students and the program coordinator will be the liaison for Health Informatics working together on behalf of each school. Suggestion made to have a combined layout to show students how a semester will look in the combined program. Modeled like other Mercer combined programs.	Action – Passed
D. Combined Degree Option MS CMHC / Theological Studies program change revised program requirements	The change will require students to complete 54 hours in the MS CMHC program instead of the 48 required previously. The remaining 6 credit hours needed to meet the MS CMHC degree requirements will come from electives which students can take from either Penfield College or McAfee. Removes the requirement for students to complete 30 hours in the M.Div. program prior to applying for the CMHC program. The change in the catalog will reflect he recently approved changes in the M.Div. program to reduce its credit hour requirements from 90 to 74 hours.	D – F combined
E. Combined Degree Option MS CMHC Master of Theological Studies program change new special program addendum		Action – Passed
F. Master of Science in Clinical Mental Health Counseling & Master of Divinity in Pastoral Care and Counseling Combined Degree	Documentation from Penfield regarding combined program to align with changes in the M.Div. program.	

Pharmacy – J. Phil Bowen

A. Doctor of Pharmacy (Pharm.D.) program change to revise requirements	Currently in the Pharm D. program, each applicant must complete 90 semester hours (or 135 quarter hours) of college credit including specific pre-pharmacy course requirements prior to admission. In order to be competitive with other Pharmacy Schools in the South East, the following revision is being proposed: Prior to enrollment in the Pharm. D. Program, each applicant must complete at least 66 semester hours (or 99 quarter hours) of college credit consisting of course requirements as outlined on the addendum.	Action – Passed
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	<p>Question was asked if revision from Pharmacy changes early admit in the undergraduate schools. Howard strongly suggested notifying CLA and CHP of the new admissions process as well as having detailed conversations about programs to determine if amendments are needed within special considerations' programs. Revisions affect recruitment on the undergraduate side and the university catalog.</p> <p>Howard will communicate with undergraduate council along with deans of CLA and CHP to notify change of admission point.</p>	
<p>B. New Combined Pharm.D./M.S. in Health Informatics program</p> <p>Pharmacy B proposal was joined with corresponding Penfield proposal C for vote.</p>	<p>New program proposed to begin Fall 2018 on Atlanta campus with projected enrollment of 2 in first year; Health informatics is an interdisciplinary field and is of interest to many healthcare related fields. The combined program will provide an opportunity to eligible & qualified pharmacy students to pursue a Master of Science in Health Informatics degree concurrently with a Doctor of Pharmacy degree. The M.S. in Health Informatics program is currently delivered by Penfield College in an online format.</p>	Action – Passed

Nursing – Dare Domico

<p>New Post Masters Family Nurse Practitioner (FNP) Certificate</p>	<p>The FNP Certificate proposal was tabled in the February 2018 meeting to address the student learning outcomes. Conversations between School of Nursing, Howard, and Malone took place to resolve those issues.</p> <p>A revised addendum was provided by Nursing and Domico explained how adjustments were made in the wording of the proposal to answer questions that were presented during the last presentation. The learning outcomes will be met and evaluated via gap analysis, course work, and practicum experiences appropriate for the Family Nurse Practitioner track.</p>	Action – Passed
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Other Business – Keith Howard

<p>2.03. document Graduate Faculty Appointment</p>	<p>Proposed handbook language regarding Graduate Faculty Appointment was sent to graduate council committee back in the Fall 2017 for committee and schools to review and provide updates.</p> <p>This is a recommendation to the Provost for approval.</p>	Action – Passed
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Adjournment 4:00 p.m.