General Education Change Addendum

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| --- | --- |
| Date: |  |
| School/College: |  |
| Submitted by: |  |

Instructions: You may submit multiple gen ed changes with a single addendum, but you may only submit one of each type of change per submission of the Gen Ed Change Form. If you are proposing several changes to your unit’s gen ed, you may address them all in this addendum, but may have to attach it to multiple forms.

Example: You are proposing to add 2 courses to your gen ed options, delete 1 course, and revise 3. You could choose to describe all those changes in this addendum, but you will have to submit the form 3 times, attaching the same addendum to each submission:

1. first submission: for 1st addition, 1 deletion, and 1st revision;
2. second submission: 2nd addition and 2nd revision;
3. third submission: 3rd revision.

Indicate the type of change(s) you are submitting:

[ ]  Add a course [ ]  Delete a course [ ]  Revise a course [ ]  Add a program

[ ]  Other modifications: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Describe the proposed change(s) to general education.**

**Explanation and rationale.**

**In a brief paragraph, explain the proposed change(s) and the resulting change(s) the general education curriculum for your school/college, then provide a rationale for the change(s). Then move on to supply the information requested below. Delete any points in the list that do not apply to your proposal**

* For course additions, list the course outcomes and indicate how they align with the University general education competencies and outcomes, as relevant. Who will be in charge of the general education assessment associated with the course(s)?
* For a course deletion, list the remaining courses in your general education that will continue to address the competency or competencies addressed by the deleted course(s).
* For course deletion(s) or revision(s), list the individuals and/or committees with whom you have consulted about the changes and summarize the outcomes of those consultations.

**Catalog copy.**

Provide copy and location for every change as it will appear in the catalog’s general education sections (e.g., University and school/college lists of general education courses, program mastheads).