**University General Education Committee**

**Meeting Minutes**

**2 February 2017**

Participants: Colleen Stapleton, Edward Weintraut, Doug Hill, Mary Kot, Marilyn Mindingall,  Susan Malone, Laura Lackey, Susan Codone, Cynthia Rubenstein, Kelly Reffitt, Steve McClung, Gail Johnson, Stanley Roberts, Kelly McMichael, Nannette Turner

1. Ed Weintraut called the meeting to order at 2:05 pm. After discussion and agreement regarding adjustments, the November 29th 2016 minutes were reviewed and unanimously approved.

2. There was discussion regarding TSM proposal to add CHM 110 Chemical World to the TSM General Education Requirements –Scientific reasoning block. A motion to accept the proposal was seconded and passed unanimously.

3. There was discussion regarding a proposal to change AFR 230 “Religion and the Black American Experience” to satisfy the Religious Heritage General Education Block. A motion to accept the proposal was seconded and passed unanimously.

4. There was a discussion regarding the proposal to revise the English major and minor. Changes consists of altered course distributions and requirements and some new courses. A motion to accept the proposal was seconded and passed unanimously.

 5. There was a discussion regarding HIS proposal to replace its masthead and change major requirements. The proposal included requests to delete, replace and revise courses, assign credit hours, and change course levels. A motion to accept the proposal was seconded and passed unanimously.

6. There was discussion to change course titles and add courses in Theatre. There were also discussions regarding changes to both the Theatre major and Minor. A motion to accept the proposal was seconded and passed unanimously.

7. There was discussion about the proposed elimination of WRT programs. If adopted by the CLA faculty, a formal proposal to eliminate all WRT and R-designated courses will be presented at the March meeting. This was approved by ~~most~~ the schools and colleges affected by the change. The proposal will decrease GEN ED requirements by 1 credit. No formal motion was made; however, the proposal was informally approved.

8. There was discussion regarding the alignment of GenEd and QEP. Kelly McMichael will provide the QEP rubric to the UGEC to fuel further discussion at the next meeting in March.

9. Mary Kot led discussion regarding CLA Report on Critical Thinking Assessment. She reported that assessments were completed in CLA and the assessments met expectations. During a fall retreat CLA faculty reviewed methodology to normalize scoring. They closed the loop in Compliance Assist. Report can be found in drop box

10. CLA Report on Writing Assessment. Mary Kot reported that in INT 101, WRT 120 and INT 201 no expectations were met. Great Books met expectations. No statistically significant changes were evident after 2 years of assessment.

11. There was a discussion regarding quantitative reasoning rubrics. Apparently, there was a misunderstanding regarding process. CLA has already started its own assessment. CLA and Penfield agreed to assess scientific reasoning next year. It was suggested that there is a need to normalize scoring between CLA and Penfield ~~scoring~~. It was suggested to do this on reading day during finals week. There was agreement to normalize quantitative reasoning for CLA and Penfield by mid May. Ed Weintraut requested a doodle poll to reach a consensus on the meeting time to include a Saturday or evening. Kelly McMichael proposed using WebEx as an option.

12. Committee Members were encouraged to make sure that all curricular changes are reflected in the new Catalog, and that all necessary cross-references are included.

13. It was recommended that all proposals coming to the committee should identify the the University general education competency and the University General Education category being addressed.

**New Business**

14. Rubric development for scientific reasoning. Susan suggested sharing entire list of outcomes

15. Next Meeting: Thursday, March 23, 2017 UGEC 2-4pm, in the following locations:

Macon: Medical Education Conference Room, Medical School (across from the auditorium)

Atlanta: Swilley IT Conference Room

Meeting adjourned at 3:45 pm