**UGEC Meeting**

**20 October 2016**

**Participants: Colleen Stapleton, Edward Weintraut, Doug Hill, Mary Kot,**

**Marilyn Mindingall, Susan Malone, Susan Codone, Cynthia Rubenstein,**

**Steve McClung, Grace Lewis, Nanette Turner, Wesley Barker, Kelly McMichael,**

**Gail Johnson, Stanley Roberts**

1) Meeting began with introductions and review of last year’s accomplishments.

2) Schools will share in providing a secretary for each meeting. Stanley Roberts volunteered to be so at today’s meeting. No decision was made for whom would be recording secretary at the next meeting. BUS, CLA, EGR, MUS and Penfield have already taken on their share of minute-taking.

3) The need to discuss the Religion requirements will take place next meeting with regard to the QEP and of assessment elements of QEP. Bridget Trogden will be invited to discuss the degree to which SLOs for GenEd and the QEP overlap

4) Susan Malone (with assistance from Marilyn Mindingall) led the group through the proposed “General Education Proposal Form” which is found in the Dropbox:

* The proposed form is in “click box” form. A separate narrative will need to accompany the online form. The 8 questions for the narrative are listed with the OIE proposal.
* The online form will provide a way for the Administration to put information in a spreadsheet format to access needs and impact.
* Concerns were raised that a “second” form will create more confusion or will lead to only half of needed material being filled out properly or the faculty time required to submit the proposal
* The proposal will roll out in January to be tested, but not used now.
* Send any questions and concerns to Susan Malone

5) Discussion of Religion Requirement for Nursing

* Of some 170 students admitted to the program, some 130 were provided Religion waivers for Fall 2016;
* Concern was raised with regard to how the decision on Religion requirement from nursing would then impact transfer policy for other schools (Penfield, Business, etc..);
* The University is not assessing the “Religion” competency, but individual schools can require it;
* CLA is concerned that Religion is integral to an undergraduate education and has provided a unanimous resolution from the CLA faculty;
* The proposal for a “students transferring 30 hour or more would be exempt from Religion requirement” was made and discussed;
* Discussion that Schools and Colleges could choose to accept any proposal;
* A proposal will be created Cindy Rubinstein (with input from others) that will be brought back to the committee

6-9) Discussion of CLA Assessment

* CLA does Assessment working groups in August before classes begin;
* CLA assesses 8 classes per year and 8 students per class (detailed information is found in Dropbox as *CLA Protocol for Assessment of Critical Thinking*);
* Penfield explored the possibility of following the current CLA’s rubric, but could not tell if the outcomes were being met for their assessment. Penfield felt they needed something more specific than what CLA is using;
* They will bring revised CLA rubric back to their committee for consideration (which basically adopts the corresponding AAC&U rubric language);
* Example of working Penfield SLO for “Diverse Perspectives” was put into Dropbox and compared to CLA CRT SLO;
* The current CLA Draft on Mathematical Reasoning (MTR Rubric) will be placed into Dropbox by Mary Kot for consideration. CLA is selecting Quantitative Mathematical Reasoning for assessment of 2016-2017;
* Penfield needs to select the people who will be representative (who have investment) for the College on rubric discussions before meeting;
* Susan Malone will give greater examination of the current Penfield proposal;
* It was suggested that adding two rows by Penfield to the current CLA model would provide a way to solve the discrepancy between the two current documents;
* A meeting of the committee from both schools will work to meet and discuss ideas on the rubrics and bring proposal to next meeting

10) After a song by Doug Hill and dance by Ed Weintraut, the meeting was adjourned.

**29 November from 3:30-5:30 will be the next meeting**