DRAFT -- Undergraduate Council Meeting

March 15, 2018

2:00 p.m.

Macon Campus, Godsey Administration Building, Room 310

The UC meeting was called to order at 2:00 p.m.

Attendance was taken.

 Members present in Macon:

Marilyn Mindingall, Provost Office-chair Doug Hill, MUS

Steven McClung, SSBE Sarah May, OIE Vincent Youngbauer, TIFT Mary Mathis, CHP

Priscilla Danheiser, PEN Jessica Ellison, Bursar

Gary Blome, PEN Maria Hammett, Financial Planning

Gail Johnson, PEN Lucy Wilson, Macon Registrar

Andre’ Butler, EGR Jay Pendleton, Academic Advising

Achim Kopp, CLA Theresa Rhodes, LIB Dee Bratcher, CLA

 Members via teleconference:

 Leslie Taylor, CHP

 Maura Schlairet, NUR

 Michael Weber, SSBE

 Guests:

 Kelly McMichael, OIE -- teleconference

 Feng Liu, PEN -- teleconference

 Julie Petherbridge, SSBE -- Macon

 Colleen Stapleton, PEN -- Macon

Minutes from the February 8, 2018 meeting were reviewed. No additions or corrections were noted. The minutes were approved as written.

Attendance & Class Auditing Policies

The updates on the catalog clarifications for the Attendance and Class Auditing policies were reviewed. It was determined by Pendleton that the Attendance copy shared in DropBox was an older version. The Attendance policy as written in the February minutes changed the ninth and tenth lines to replace the phrase “alternative assignment timetable” with “alternative arrangement”. Bratcher made some recommendations on the wording for both policies. Mindingall stated that the aforementioned change was the primary concern of the UC. Other changes in the language would be left in the hands of the Registrar, Bratcher, and Pendleton. Additional changes made for clarity would not require UC approval as long as the policy and its intent did not change. Schlairet noted that Nursing has attendance policies in the student handbook that are more detailed. Mindingall stated that additional criteria do not present a problem as they do not counter the overall policy. Mindingall recommended that the UC take a vote to accept the catalog clarifications with the understanding that minor changes to the language may occur.

**Motion to accept the catalog copy changes for the Attendance and Class Auditing policies was made by McClung and seconded by Mathis. Unanimously approved.**

Correction: MUS 170

During the September 28, 2017 UC meeting MUS 170 was deleted. Hill stated that Music cancels the request to delete the course. The intention was to delete a section of the course (MUS 170.019). It was misunderstood that the entire course was up for deletion as changes to course sections do not require UC approval.

Provost Directive

Mindingall reported that at 1:30 p.m. the Provost determined that any UC proposals presented within the last couple of days, well past the proposal submission deadline, will be put on hold. He has not had a chance to review the proposals and he suspects that committee members have not either. The late submissions are of the type that will require conversations with a couple of deans. This directive impacts Penfield program and course changes related to Informatics and Public Relations. The Provost stated that an additional meeting of the UC may be required if there are any implications for the Board of Trustees meeting in April. The UC members should remain prepared for a Provost called meeting.

Before the UC moved onto the consideration of proposals, Mindingall announced that CHP has withdrawn consideration of the Accelerated Special Consideration Program – BS Public Health/Doctor of Psychology (BSPH/PsyD). CHP looks forward to submitting the program for UC approval in the fall.

Proposals

**College of Liberal Arts -- Dee Bratcher**

*Journalism & Media Studies*

Program

 Revise requirements/curriculum

 Courses

 Revise (4): JMS 120, Journalism & Media Boot Camp – credit hour change from 2 to 3

 JMS 290, Journalism/Media Practicum – description

 JMS 351, Field Production – pre-req

 JMS 430, Enterprise Journalism – title/description

 Add (1): JMS 145, News Literacy

JMS will add a new course, JMS 145, and include it in GenEd. The JMS 290 requirement will change from 4 semesters to 3. JMS 120 will increase credit hours from 2 to 3. JMS 430 will change its title to “Engagement Journalism”.

**Motioned by Blome, seconded by Butler to revise the JMS program, revise 4 courses, and add a new course, JMS 145. Unanimously approved*.***

*Psychology*

 Program

Revise requirements/curriculum for BS/BA major/minor. Course category options will be revised.

 Courses

 Add (3): PSY 275, Cross-cultural psychology;

 PSY 321, Health Behaviors Laboratory

 PSY 394, Foundations in Research Methods and Statistics

 Delete (1): PSY 260, Clinical Psychology

 Revise (6): PSY 150, The Psychology Major and Career – pre-req change

 PSY 235, Industrial Psychology – title change to *Industrial-Organizational*

 *Psychology* and description change

 PSY 312, Animal Behavior – pre-req change

 PSY 395, Perspectives in Psychology – pre-req change

 PSY 414, Hormones and Behavior – pre-req and frequency change

 PSY 416, Evolutional Psychology – pre-req change

**Motioned by Butler, seconded by Blome to revise the BS/BA Psychology program, delete 1 course, revise 6 courses, and add 3 new courses. Unanimously approved*.***

*Neuroscience*

 Program

 Revise program requirements and required credit hours.

 Course

 Add (1): NEU 394/PSY 394, Foundations in Research Methods and Statistics

Program changes include a revised sequence for research requirements which include a deletion of PSY 306 and PSY 307 as required courses and NEU 394 as a replacement course. This will result in a total credit hour change from 73 to 69. Also, NEU 394 will be cross-listed with PSY 394. Options in the course category menu will be revised.

Bratcher noted that the proposals related to Neuroscience were inadvertently omitted from the CLA submitted proposals. The UC determined that it would take action on the requests based on Bratcher’s oral review and outline with her intent to submit the documents following the UC meeting. [Note: The Neuroscience proposals were received on 03/15/2018.]

**Motioned by McClung, seconded by Blome to revise the Neuroscience program and add NEU 394/PSY 394 to the curriculum contingent on the receipt of the written proposals. Unanimously approved*.***

*University Honors Program*

 Program

 Revise requirements/curriculum

 Courses

 Revise (2): HON 110, HON 405

UHP intends to establish a common first year honors experience and delete current tracks except for the Mercer Service Scholars (MSS). A framework for new college/school-specific UHP after the first year is outlined. This revision was prompted by the imbedding of research opportunities into most academic programs. Also, the number of students has grown too large. Butler asked specifically about changes for the Engineering UHP students. Bratcher noted that the proposal does not ask for changes in the Engineering HP. She stated that UHP representatives from the colleges/schools have been involved in making these changes and Engineering was represented as well.

**Motioned by Johnson, seconded by Blome to revise the UHP program and two courses, HON 110 and HON 405. Unanimously approved*.***

*Political Science*

 Program

 New certificate – Political Communication

This certificate is credit-bearing and available for degree-seeking students only. It is a 12 hour program with 50 hours of applied experience. Hammett asked questions related to when the certificate will be given as enrollments and financial aid could be impacted. Since it is attached to a degree, Wilson and Bratcher confirmed that the certificate will be given when the degree is given. Hammett recommended that “for degree-seeking students only” be added to the catalog descriptions for these CLA programs.

**Motioned by Rhodes, seconded by Butler to add the Political Communication certificate to the curriculum. Unanimously approved*.***

*Women’s and Gender Studies*

 Program

 New certificate – Applied Social Justice

 Courses

 Add (1): ASJ 101, Engaging in Social Justice (2 credit hours)

This certificate is credit-bearing for degree-seeking students only. It will require a minimum of 11 credit hours and 50 hours of applied experience. One new course will be added to support the new program.

**Motioned by Butler, seconded by Mathis to add the Applied Social Justice certificate to the curriculum. Unanimously approved*.***

*Ethics and Leadership*

 Program

 Revise curriculum – (1) minor, Ethics, Leadership & Service

 (2) certificate, Service & Leadership

 Course

 Add (1): PHI 194, Ethics in Practice

 PHI 194 is included among the options for the minor and certificate.

**Motioned by Mathis, seconded by Johnson to revise the curriculum for the ELS minor and the Service & Leadership certificate and to add the new course, PHI 194. Unanimously approved*.***

*Great Books*

Informational --Program and course revision

No action required, as this program and course proposal will go to the University General Education Committee.

*Art*

Program

Revise curriculum for BFA and BA

Courses

 Revise (5): The pre-reqs in each course revised.

 ART 223, Ceramics

 ART 224, Sculpture

 ART 225, Painting

 ART 226, Printmaking

 ART 254, Beginning Digital Imaging

 Add (1): ART 352, Advanced Painting (3 credit hours)

The course addition, ART 352, is a reinstated course. Wilson reported that the old number is used here.

**Motioned by Blome, seconded by Mathis to revise the curriculum for the BA in Art and the BFA. Also, 5 courses will be revised and 1 new course will be added. Unanimously approved*.***

*Mathematics*

Program

New Certificate -- Actuarial Science

Courses

 Add (2): MAT 321, Problems in Actuarial Science: Probability

 MAT 322, Problems in Actuarial Science: Financial Mathematics

This certificate is credit-bearing for degree-seeking students only. It will require the completion of 4 specific math courses and the recommendation of other courses outlined by the Society of Actuaries. Included is a minimum of 50 hours of internship. Two new courses will be added to support the new program. Bratcher reported that David Nelson has been helping students prepare to become actuaries for years. Students and parents have been asking for this type of program. CLA has also discussed this certificate with SSBE. Hammett inquired about double-dipping (courses counting toward the certificate and the math major). Some double-dipping will occur.

**Motion to add the Actuarial Science certificate to the curriculum was made by McClung and seconded by Butler. Unanimously approved.**

*Statistics*

Courses

Revise (3): STA 227, Statistical Methods – frequency

 STA 330, Applied Experimental Design – pre-req

 STA 340, Applied Regression Analysis – pre-req

**Motion to revise STA 227, STA 330, and STA 340 was made by McClung and seconded by Johnson. Unanimously approved.**

*Writing Instruction*

Courses

 Delete (1): WRT 491, Advanced Writing Preceptorship

 Revise (1): WRT 490, Writing Preceptorship

WRT 490 will change from a 2 credit-hour S/U course to a 3 credit-hour letter grade course. The course description and pre-reqs will also change. WRT 491 will be deleted due to work load and staffing issues.

**Motion to revise WRT 490 and delete WRT 491 was made by Mathis and seconded by McClung. Unanimously approved.**

*Chemistry*

Courses

 Revise (7): The pre-reqs in each course revised.

CHM 295, Chemical Research

CHM 398, Internship in Chemistry

CHM 401, Senior Research I

CHM 402, Senior Research II

CHM 433, Chemical Kenetics and Reaction Dynamics

CHM 435, Theoretical Chemistry

CHM 481/481L, Advanced Topic in Chemistry

**Motion to revise the aforementioned 7 CHM courses was made by Mathis and seconded by Blome. Unanimously approved.**

*English*

 Courses

 Revise (2): Course title changes

ENG 263, change from “Survey of British Literature: Beginnings through the 18th

 Century” to “Survey of British Literature I”

ENG 264, change from “Survey of British Literature: Romanticism to the Present”

 to “Survey of British Literature II”

Bratcher noted that the proposals related to English course revisions were inadvertently omitted from the CLA submitted proposals. The UC determined that it would take action on the requests based on Bratcher’s oral review and outline with her intent to submit the documents following the UC meeting. [Note: The English course proposals were received on 03/15/2018.]

**Motioned by Mathis, seconded by Butler to revise ENG 263 and ENG 264 contingent on the receipt of the written proposals. Unanimously approved*.***

*Military Science*

Courses

Revise (9): The first seven listed courses change title and description. (The new titles are

 presented here.) The remaining two change description only.

MIL 101, Introduction to the Army and Critical Thinking

MIL 102, Introduction to the Profession of Arms

MIL 201, Leadership and Decision Making

MIL 202, Army Doctrine and Team Development

MIL 301, Training Management and the Warfighting Functions

MIL 302, Applied Leadership in Small Unit Operations

MIL 401, The Army Officer

MIL 402, Transition to Lieutenant

MIL 452, Advanced Theory of Military Leadership II

**Motioned by Butler, seconded by Blome to revise the nine Military Science (MIL) courses. Unanimously approved*.***

**School of Engineering -- Andre’ Butler**

*Technical Communication*

Program

 Revise program requirements/credit hours in major/minor

Courses

 Add (3): TCO 220, Information Design

 TCO 230, Web Design

 TCO 494, Portfolio

 Delete (1): TCO 285, Document and Web Design

 Revise (2): TCO 345, Communication in Management

The course number changes to TCO 250. Also changes to description, pre-req, and frequency.

TCO 490,Technical Communication Internship

 Change in credit hours from (3-0-3) to (2-0-2).

The hours for the major will increase from 42-48. Currently there are 18 hours of required classes and 24 hours of electives. This will change to 24 hours of required classes and 24 hours of electives.

**Motioned by McClung, seconded by Mathis to revise the TCO program, add 3 courses, revise 2 courses, and delete TCO 285. Unanimously approved*.***

**College of Health Professions -- Mary Mathis and Leslie Taylor**

*Public Health*

Programs

1. New Special Program: Accelerated Special Consideration Program (ASCP)

 BS Public Health/Master of Athletic Training (BSPH/MAT)

Hammett noted that for all ASCPs it is imperative that students follow the schedule of courses in the order outlined as financial aid cannot be provided at the graduate level.

**Motioned by McClung, seconded by Blome to add the ASCP – BSPH/MAT to the curriculum. Unanimously approved*.***

2. New Special Program: Accelerated Special Consideration Program (ASCP)

 CLA-BS Health Science/CHP-Master of Athletic Training

 (BSHS/MAT)

The most recent revision of the addendum for this program relates to CLA resources. CHP notes:

*No additional resources nor redistribution of resources are needed*

*at this time for this program. CHP affirms our commitment to working*

*with the CLA to help secure additional resources, should the need arise.*

 Bratcher thanked CHP for this resource statement.

Courses

 Revise (1): PBH 490, Public Health Capstone – change description

**Motioned by Bratcher, seconded by Butler to add the ASCP – BSHS/MAT and revise the course, PBH 490. Unanimously approved*.***

3. New Special Program: Accelerated Special Consideration Program (ASCP)

 BS Public Health/Doctor of Psychology (BSPH/PsyD)

**Withdrawn from consideration by CHP.**

4. Revise – program requirements and student progression

 ASCP BSPH/MPH

 This ASCP will be changed to a 4+1 program, keeping it consistent with the other ASCPs.

**Motioned by Butler, seconded by McClung to revise the ASCP – BSPH/MPH. Unanimously approved*.***

**Penfield College – Gary Blome**

*Leadership Studies*

Program

Revise requirements for: Criminal Justice Leadership, Homeland Security &Emergency

 Management, Healthcare Leadership

Penfield seeks to “establish a grade point standard” for attaining the BS degree in these three programs.

*Students may not earn any grades lower than C in*

*any course in the major. Students must attain an*

*overall grade point average of 2.5 or higher to qualify*

*for graduation.*

**Motioned by Butler, seconded by McClung to revise the Leadership Studies programs (Criminal Justice Leadership, Homeland Security & Emergency Management, and Healthcare Leadership) by adding the aforementioned grade point standard. Unanimously approved*.***

As the UC meeting came to a close, Mindingall reminded all that the curriculum form inquires in two areas that are very important to the development of new programs. These areas cannot be ignored or glossed over: (1) Similar programs offered at Mercer and (2) How might this program impact other instructional, research, or service programs of the University?

All were asked to be careful of course titles. Some are getting to be very long and unwieldy.

Adjourned: 3:35 p.m.

Submitted by: Marilyn P. Mindingall, Ph.D.

 03/26/2018