Undergraduate Council Meeting

February 6, 2020

2:00 p.m.

Macon Campus, Godsey Administration Building, Room 310

Mindingall called the UC meeting to order at 2:00 p.m.

Attendance was taken and the UC Roster was updated.

 Members present in Macon:

Marilyn Mindingall, Provost Office-chair Doug Hill, MUS

Achim Kopp, CLAS Susan Malone, OIE

Dee Bratcher, CLAS Alba Rodriguez-Mitchell, Registrar Gary Blome, CoPA

 Members via teleconference:

 Leslie Taylor, CHP Jeff Hall, Tift

 Mary Mathis, CHP Susan Morrissey, Tift

 Paula Gordon, NUR Gail Johnson, CoPA

 Linda Mason Barber, NUR Stephen Hill, EGR

 Theresa Rhodes, LIB Maria Hammett, Financial Planning

Sarah May, CMC Jessica Ellison, Bursar

 Guests:

 Kelly Reffitt – Macon Kelly McMichael, OIE -- teleconference

 Sarah McCommon, Registrar – Macon Diana Hill, Registrar – teleconference

 LaShunda Walker, Registrar -- Macon

Minutes from the September 26, 2019 meeting were reviewed. No additions or corrections were noted. D. Hill motioned and Blome seconded that the minutes be approved as written. The minutes were approved.

Delivery Method and Course Type Definitions (Alba Rodriguez-Mitchell & Sarah May)

Rodriguez-Mitchell and May presented an informational item pertaining to the coding of course types and course delivery. They referenced the document “Mercer University Course Type Definitions” (11/06/2019). This work allows for uniformity and consistency in internal and external reporting. The Office of the Registrar needs this information to set courses in place.

With this degree of clarity, the information on course type and delivery method can now be placed on the course curriculum form. Malone stated that she would add it to the next revision of the form.

Distance Learning Instruction Policy

Susan Codone was absent due to illness and was not able to present this information. Malone presented the document in the Council of Deans meeting earlier today. She noted that this policy serves as a baseline for instruction and recognized that some colleges/schools have their own training related to distance learning that exceeds the minimum standard proposed. These colleges/schools would continue their practices and their faculty would be expected to adhere to them. Malone reported that Doug Pearson, Dean of Student Affairs, had some recommendations that would bring clarity to his student services areas. It is expected that the Distance Learning Committee and Center for Teaching and Learning would address these recommendations.

The “Policy for Minimum Requirements for University Distance Learning Instruction” was approved by the University Distance Learning Committee on January 22, 2020. The Undergraduate and Graduate Councils have been asked to take action on the policy. The UC considered the policy with the understanding that some student service areas would likely be added. In addition, any significant changes to the policy would require that the policy return to the UC for an update and possible additional action.

**Motioned by Blome, seconded by D. Hill to approve, with the aforementioned caveats, the “Policy for Minimum Requirements for University Distance Learning Instruction”. Unanimously approved*.***

Proposals

**School of Engineering -- Stephen Hill**

*General Engineering*

Courses

Revise (4) -- Cooperative Education Work Experience

* EGR 190
* EGR 290
* EGR 390
* EGR 490

The School of Engineering intends to make the necessary credit hour changes to ensure that their students taking the Co-op courses are not billed for tuition, but rather charged a fee of $75. The original intent was to change the credit hours for each of the Co-op courses from 1 to 0.

Ellison stated that EGR and the Bursar must work through how the fee can be applied. She and Hammett expressed concern that there was a need for a credit hour to ensure proper reporting of student enrollments. This has implications for the Clearinghouse report. Ellison suggested that a credit hour could be applied along with the fee, rather than the tuition rate. Walker noted that the fee would need to be part of the course description.

By the end of the discussion, it was determined that Engineering would revise the course descriptions for the Co-op courses rather than change the credit hours. Engineering will work with the Bursar, Financial Planning, and the Registrar to ensure that the $75 fee is applied to these 1 credit hour courses, and the revised course descriptions reflect this. S. Hill will revise the course change addendum.\*

**Motioned by Kopp, seconded by Blome to revise the course descriptions of the Co-op courses EGR 190, 290, 390, and 490 to include a course fee of $75.**

**Tift College of Education -- Susie Morrissey**

*Early Childhood Special Education*

Courses

 Add (2)

* EDUC 489, Clinical Experience II with edTPA
* EDUC 499, Clinical Experience III

These field placement courses are being added to meet the requirement for teachers of record who are not certified to submit the edTPA assessment no later than their 3rd semester as the teacher of record. Bratcher asked what happens if the students do not pass the assessment. Reffitt explained that the student has to take the matter up with the school placement personnel. Mercer’s only obligation is to provide the opportunity for testing at this particular point. This change affects education programs across the state.

**Motion to add EDUC 489 and EDUC 499 to the Early Childhood Special Education program was made by Blome and seconded by D. Hill. Unanimously approved.**

**Georgia Baptist College of Nursing -- Linda Mason Barber**

*B.S. in Nursing – Traditional Prelicensure BSN Track*

Program

Revise requirements: credit hours, curriculum, and admission

The number of credit hours will change from 40 GenEd; 17 Nursing Core; and 64 Nursing major to🡪 40 GenEd; 20 Nursing Core; and 60 Nursing major. This reduces the total credit hours from 121 to 120. Course deletions, additions, and revisions will also occur along with the addition of a Nursing core pre-req in Pathophysiology (3 credits).

These program changes address accreditation, redundancy, consistency, and testing rate issues. The Pathophysiology course can be taken as a co-req for the first year of this program change.

Courses

 Add (7)

* NUR 313, Fundamentals of Nursing Care
* NUR 314, Health Assessment
* NUR 315, Pharmacology
* NUR 316, Mental Health
* NUR 317, Adult Health I
* NUR 408, Adult Health II
* NUR 409, Population Health Nursing

 Delete (7)

* NUR 302,The Essentials of Professional Nursing Practice: Foundations and Health Assessment
* NUR 303, The Essentials of Professional Nursing Practice: The Well Community
* NUR 304, The Essentials of Professional Nursing Practice: Adult Health
* NUR 305, Mental Health
* NUR 306, Human Pathophysiology & Pharmacology
* NUR 400, The Adult With High Acuity Needs
* NUR 406, Community at Risk

 Revise (6)

* NUR 301, The Essentials of Professional Nursing Practice: Discipline of Professional Nursing (title, description, course outcomes, blended format)
* NUR 307, The Essentials of Professional Nursing Practice: The Older Adult (title, description, co-req, course outcomes, blended format)
* NUR 403, The Essentials of Professional Nursing Practice: Nursing Research (title, description, course outcomes, blended format)
* NUR 404, The Essentials of Professional Nursing Practice: Leadership and Role Practicum (title, description, course outcomes, credit hour distribution, blended format)
* NUR 405, The Essentials of Professional Nursing Practice: Infants and Children (title, description, co-req, course outcomes)
* NUR 407, The Essentials of Professional Nursing Practice: Maternal Child (title, description, course outcomes)

**Motioned by Blome, seconded by Mathis to approve the program revisions, course additions (7), course deletions (7), and course revisions (6) for the B.S. in Nursing Traditional Prelicensure Track Program. Unanimously approved*.***

**College of Professional Advancement -- Gary Blome**

*Liberal Studies*

Courses

Revise (4) – course descriptions

* LBST 302, Studies of Cultures in Contact
* LBST 303, Issues of Justice in a Global Community
* LBST 305, Globalization and Citizenship
* SCLT 304, Ways of Worldmaking

The descriptions of courses in engagement and citizenship require revision to reflect more accurately the student learning outcomes for each course. The CoPA GenEd Committee recommended these changes.

**Motion to revise LBST 302, LBST 303, LBST 305, and SCLT 304 in the Liberal Studies program was made by D. Hill and seconded by Kopp. Unanimously approved.**

**College of Liberal Arts and Sciences -- Dee Bratcher**

*Southern Studies*

Program

 Revise requirements: credit hours and curriculum

CLAS seeks to reduce the number of hours in the Southern Studies major from 39 to 33. The number of electives required will change from 3 courses to 1 course. This change will bring SST more in line with other majors in the humanities.

**Motion to revise the SST program requirements by decreasing the credit hours from 39-33 and reducing the number of electives required from 3 courses to 1 was made by Blome and seconded by D. Hill. Unanimously approved.**

*History*

Program

Revise curriculum requirements

CLAS intends to add a new course, HIS 275, which will be added as a requirement for the HIS major and will be added to the Religious Heritage block in GenEd.

Courses

Add (1)

 HIS 275, Religion in the American Past

This course reflects the specialization of 3 HIS faculty in the sub-discipline of religious history (Scott, Thompson, and Harper). Out of curiosity, McCommon asked if any thought had been given to cross-listing the course with Religion. Bratcher responded, “No”. Bratcher noted that this course would also go the University GenEd Committee.

**Motioned by Blome and seconded by Mason-Barber to add HIS 275 to the curriculum and to revise the curriculum requirements to accommodate the new course. Approved Unanimously.**

 *English*

Courses

Add (1)

ENG 222, Introduction to Creative Writing

ENG 222 will serve as a gateway course to creative writing. The course has been taught previously as a subtitle for ENG 226 and served the Creative Writing major and GenEd. The course will be added to the Creative Expression, Production block in GenEd in place of ENG 226. It will also be given as an option in the Creative Writing Minor. Out of curiosity, McCommon asked whether a WRT prefix was considered for the course. Bratcher responded, “No”.

**Motioned by D. Hill and seconded by Blome to add ENG 222, Introduction to Creative Writing, to the CLAS curriculum. Approved Unanimously.**

*Philosophy*

Program

 Revise curriculum requirements

The revisions in the PHI program will alter course requirements to affect the focus areas of ethics, logic, and history of philosophy. The program changes allow more entry points for students. Specific courses will also be revised.

Courses

Revise (4)

* PHI 180, new title – Logic
* PHI 250, Mind, Brain, and Behavior, (frequency/occasionally)
* PHI 230, new title – Philosophy, Politics, and Economics (course description)
* PHI 280, Formal Logic, (frequency/occasionally)

**Motion to revise the curriculum and 4 courses in the Philosophy program was made by D. Hill and seconded by Blome. Unanimously approved.**

Next Meeting

Mindingall reminded the group of the following dates and time:

 Submissions due – March 2

 Meeting -- March 12th, 2:00-5:00

She expects a lengthy meeting so all should be prepared to meet until 5:00. The college/school representatives in attendance are expecting to bring forward a number of proposals during the next meeting: CoPA 4-6

 Tift 4

 Engineering 4

 NUR 0

 MUS 0

 CHP 1

 CLAS 8-10

Adjourned: 3:40 p.m.

\*School of Engineering – Course Revisions

**List the proposed course change(s).**

Group your listing by kind of change – addition, deletion, revision. For revisions, state the specific change(s) requested for each course you include.

**Revised Catalog Description**

**EGR 190-290-390-490. Cooperative Education Work Experience (0-1-1)**

Prerequisites: minimum GPA of 2.50; approval of the Office of Career Services and faculty advisor. Satisfy resident credit requirements. Four-month work periods alternated with academic semesters. These courses are graded S/U. Requires $75 Course Fee (Every semester)

**Rationale.**

Provide a brief explanation of and rationale for your requested change(s).

**Ensure that student is not charged for $1300 for credit hour but a nominal fee to ensure that show as full time as a student.**

**Necessary consultation.**